



Edith Cowan University Student Services and Amenities Fee (SSAF) 2025 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Consultation

Under the *Edith Cowan University Act 1984 (WA)*, at least 50% of annual Student Services and Amenities Fees (SSAF) income must be provided to the ECU Student Guild. On 9 April 2025, the University, the Student Guild and an elected Student Member of University Council met to agree the allocation of funding from the SSAF. Prior to this, draft priorities for expenditure of the SSAF funding were published on the student intranet and Student Guild platforms for student feedback, to help inform the effective application of the funding.

Student feedback collected via the biennial ‘Student Services and Facilities Evaluation’ was also considered by the University and the Student Guild in identifying the draft priorities for SSAF expenditure.

The following allocations as proposed by the University and the Student Guild, were endorsed by the Vice-Chancellor and approved by the University Council on 8 May 2025:

| | | Lead Provider/s |
|--|--------------|------------------------|
| providing food or drink to students on a campus of the higher education provider | 3.9% | Student Guild |
| supporting a sporting or other recreational activity by students | 17.1% | Student Guild & ECU |
| supporting the administration of a club most of whose members are students | 9.1% | Student Guild |
| caring for children of Students | 1.1% | ECU |
| promoting the health or welfare of students | 14.9% | Student Guild & ECU |
| helping students obtain employment or advice on careers | 18.1% | Student Guild & ECU |
| helping students with their financial affairs | 2.6% | Student Guild |
| supporting the production and dissemination to students of media whose content is provided by students | 1.6% | Student Guild |
| helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled | 16.9% | Student Guild & ECU |
| advising on matters arising under the higher education provider’s rules | 2.6% | ECU |
| advocating students’ interests in matters arising under the higher education provider’s rules (however described) | 6.5% | Student Guild |
| giving students information to help them in their orientation | 5.4% | Student Guild & ECU |
| Total¹ | 99.8% | |

¹ The University’s allocation of its share of SSAF income (50%) was equal to 49.8%. Any unallocated amount of actual SSAF income was to be carried over to 2026.

Compliance

ECU's Finance and Business Services Centre monitors the University's allocation and expenditure of SSAF revenue and provides quarterly reports.

The allocation of 50% of SSAF income to the ECU Student Guild is formalised under a Fees Allocation Deed. In compliance with this Deed, the Student Guild provides quarterly financial reports detailing their expenditure of SSAF income and a written report detailing their compliance with key performance indicators. The financial reports are provided to the ECU Resources Committee, a subcommittee of the University's Council.

These processes ensure that SSAF income is expended in accordance with subsection 19-38(4) of the *Higher Education Support Act 2003* (Cth).

Achievements and Highlights funded by SSAF in 2025

Some of the SSAF funded activities and services delivered by the **ECU Student Guild** include:

- A diverse range of events including social and cultural events, skills and careers activities, club showcases and Exam Week Breakfasts to provide accessible touchpoints to sustain connection and campus vibrancy during peak academic periods;
- A Guild Advisory Service providing academic advocacy, welfare support and financial students; and
- Wellbeing initiatives including the 'Pop-Up Pantry' and support for student clubs to foster a vibrant campus and a connected and supportive student experience.

The SSAF also supported the activities and services provided by the **University** in 2025, including:

- Learning support services run by ECU's Centre for Learning and Teaching providing face-to-face and online support for academic skills development and assistance with assessments;
- A broad range of online and in-person Orientation Week events to support the transition of new students and foster a sense of belonging;
- Careers and Employability services including advisory resources, workshops, careers and industry events and mentoring programs; and
- Sponsorship of students completing in intervarsity sporting events, in addition to free local student sports and recreation events.

SSAF Revenue Summary

The following table sets out 2025 allocated and actual SSAF revenue. This includes any SSAF funds carried forward from the previous reported year and any SSAF funds carried over to the next reporting year.

| | 2025 Allocation \$ ¹ | 2025 Actual \$ |
|--|---------------------------------|------------------------|
| SSAF Revenue | \$4,500,000 | \$4,337,241 |
| SSAF revenue carried forward from 2024 | | \$156,498 ² |
| Total SSAF funds available for 2025 | \$4,500,000 | \$4,337,242 |
| SSAF revenue carried over into 2026 | | \$231,159 ³ |

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

² The \$156,498 carried forward by the ECU Student Guild in 2024 was allocated to the Guild's reserves. In accordance with the annual Fees Allocation Deeds executed by the Guild and the University, any expenditure of SSAF funds held in the Guild's reserves requires the approval of the Vice-Chancellor and must be spent in compliance with the categories prescribed by subsection 19-38(4) of the *Higher Education Support Act 2003*.

³ In 2025, the ECU Student Guild carried forward \$231,159, to be spent in 2026 on services approved by the Vice-Chancellor in accordance with ECU Fees Allocation Deed 2025 and in compliance with the categories prescribed by the subsection 19-38(4) of the *Higher Education Support Act 2003*.

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In 2025 the maximum SSAF was \$365.

| Student Status | 2025 SSAF charged \$ ² | Number of students charged in 2025 ³ |
|---------------------------------------|-----------------------------------|---|
| Full-time ¹ (> 0.75 EFTSL) | \$365 | 5,643 |
| Part-time ¹ (< 0.75 EFTSL) | \$182.50 | 1,002 |
| | Total | 6,645 |

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

| Student Status | 2025 SSAF charged \$ ² | Approx. number of SSAF students remote learning 2025 ⁴ |
|---|-----------------------------------|---|
| Remote learning/Online only | \$109.50 | 3,171 |
| Remote learning/Online only - Accelerated | \$131.40 | 724 |

⁴ Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Key areas of expenditure 2025

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

| Key Area (reporting against these are mandatory) | 2025 Total Allocation \$ | 2025 Total Actual Spend \$ | Are services available online? | Estimated No. of students accessing services |
|---|--------------------------|----------------------------|--------------------------------|--|
| 1. Health Services | \$672,374 | \$616,630 | | 10,000 |
| 2. Clubs or other associations | \$409,991 | \$321,419 | No | 37 affiliated clubs |
| a. Sporting | | \$0 | | |
| b. Internal student politics | | \$0 | | |
| c. Gender, sexuality, ethnicity, race, or nationality-based | | \$102,659 | | |
| d. Areas-of-study related e.g. law | | \$70,945 | | |
| e. Other activities e.g. music, debate, chess | | \$147,815 | | |
| f. Other | | \$0 | | |
| 3. Accommodation | Nil | Nil | N/A | Nil |
| 4. Employment/career services | \$815,782 | \$815,782 | | 5,000 |
| 5. Legal aid | Nil | Nil | N/A | Nil |
| 6. Support for financial affairs | \$116,200 | \$117,537 | | 110 |

| Key Area (reporting against these are mandatory) | 2025 Total Allocation \$ | 2025 Total Actual Spend \$ | Are services available online? | Estimated No. of students accessing services |
|---|-----------------------------|-------------------------------|--------------------------------------|---|
| 7. Other student amenities <i>(d) caring for children of students</i> | \$50,677 | \$50,677 | No | 21 |
| 8. Other <i>(a) providing food or drink to students on a campus of the higher education provider</i> | \$174,398 | \$182,872 | No | 3000 |
| <i>(b) supporting a sporting or other recreational activity by students</i> | \$769,555 | \$696,952 | Yes | 14,000 |
| <i>(n) supporting the production and dissemination to students of media whose content is provided by students</i> | \$73,186 | \$68,414 | Yes | 4,000 |
| <i>(o) helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled</i> | \$761,671 | \$641,515 | Yes | 3,200 |
| <i>(p) advising on matters arising under the higher education provider's rules</i> | \$116,674 | \$116,674 | Yes | 264 |
| <i>(q) advocating students' interests in matters arising under the higher education provider's rules</i> | \$293,418 | \$251,268 | Yes | 1494 |
| <i>(r) giving students information to help them in their orientation</i> | \$241,473 | \$226,343 | Yes | 7,695 |
| Total | \$4,495,399 | \$4,106,083 | | |

Organisations, bodies or third-party providers that received SSAF funding in 2025

1. Allocation of SSAF revenue – non-student-led organisations

Nil

2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent

| Organisation Name ¹ | Australian Business Number (ABN) | Supported Key Area | SSAF Funding Received from Provider \$ | % of total revenue collected by the provider | If below 40 per cent, is there an agreed transition plan in place | Details of transition plan |
|--------------------------------------|----------------------------------|---|--|--|---|----------------------------|
| Edith Cowan University Student Guild | 87 081 487 187 | Key Areas 1,2 and 6 | \$2,168,620 | 50% | N/A | N/A |
| | | Total SSAF provided to student-led organisations | \$2,168,620 | 50% | | |

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements

| Organisation Name ¹ | Majority student-led | Democratically elected leaders | Independence | Audited accounts | Corporate Governance policies and procedures established and adhered to | If replying no on any measure, is there an agreed transition plan in place? | Details of transition plan |
|--------------------------------------|----------------------|--------------------------------|--------------|------------------|---|---|----------------------------|
| Edith Cowan University Student Guild | Yes | Yes | Yes | Yes | Yes | N/A | N/A |

Declaration by Person of Authority

I, Professor Clare Pollock, Vice-Chancellor of Edith Cowan University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

Professor Clare Pollock
Vice-Chancellor

01/07/2026

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Date