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**Milestone 1 (M1): Induction**

**Master by Research and Doctoral Degrees**

**Please submit your approved M1 form online via the** [**M1: Induction Submission Form**](https://forms.office.com/Pages/ResponsePage.aspx?id=PTLLm6N_50Wjb22c_bzCcqzyzSxK1CtDv-ZUEiCO0w9UNDBLTFBGVFVLMlRSTVBOODRQTFlJOFZOTSQlQCN0PWcu)

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| **SECTION A: TO BE COMPLETED BY CANDIDATE** | | | | | | |
| Candidate Given Name(s): | | Enter text here. | Family Name: | Enter text here. | | |
| Student Number: | | Enter text here. | School: | Choose an item. | | |
| Course Level: | | Choose an item. | | | | |
| **Required Documentation for Milestone 1:**  **(School MUST retain a copy of supporting documentation)** | | | | | | |
| Attach for Supervisor review only.  ***Not required for submission however, School must retain a copy.*** | ECU Work Health and Safety Induction completion certificate. | | | | | |
| Graduate Research Induction Program (GRIP) confirmation of completion. | | | | | |
| Research Integrity Professional Learning (RIPL) completion certificate. | | | | | |
| Skill and Knowledge Audit (MyPlan). | | | | | |
| HDR Candidate and Supervisor Agreement. | | | | | |
| Completed | Any other additional induction requirements within the relevant School, or requirements relevant to the Candidate’s research project, particularly for joint- or industry-based collaborative research projects. | | | | | |
| Obtain an ORCID ID and connect it to the University via ECU-ORCID Connect. | | | ORCID ID: Enter text here. | | | |
| **Candidate Declaration** | | | | | | |
| I make the declarations and acknowledgements below:   * + - * I will not perform or undertake any research until I receive explicit written advice from Graduate Research Services after completion of milestone 3, including the provision of human ethics or animal ethics approval or Out of Scope Notification.       * I will retain copies of the requirements for milestone 1, which I may be required to produce on request of the Associate Dean (Research).       * I am aware of my responsibilities as a researcher including those that relate to Academic Integrity, Research Integrity, Occupational Health and Safety, and Research Ethics.       * I will seek guidance and assistance from my supervisor, Graduate Research Services, or Student Administration if I have any queries regarding my responsibilities.       * I understand that falsification of records or details may be construed as academic or non-academic misconduct and is subject to the right of the University to terminate my enrolment or impose other sanctions in accordance with the [University Rules.](https://ecu.onk2.com/Runtime/Runtime/Form/ECU.Corporate.Documents/) | | | | | | |
| CANDIDATE SIGNATURE | |  | | | DATE: | Click to select a date. |

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| **SECTION B: TO BE COMPLETED BY PRINCIPAL SUPERVISOR** | | | |
| **Supervisor Declaration** | | | |
| I make the declarations and acknowledgements below:   * I have worked through the candidate-supervisor agreement and learning plan with the candidate. * I have discussed research integrity, authorship, IP, data management and other aspects of the Australian Code for the Responsible Conduct of Research including health and safety with the candidate. * I have ensured any other additional induction requirements by the School, or requirements relevant to the Candidate’s research project (particularly for joint- or industry-based collaborative research projects) have been completed. * I have sighted all documents submitted by the candidate for the required milestone and confirm the School has retained copies in accordance with ECU’s data storage and retention policy. | | | |
|  | I believe the candidate has completed all the above requirements for milestone 1 and support this application for milestone 1; or | | |
|  | I do not believe the candidate has adequately completed all the above requirements for milestone 1 and do not support this application for milestone 1. | | |
| Enter text here. | |  | Click to select a date. |
| SUPERVISOR NAME | | SIGNATURE | DATE |