**Research Memberships Application Form - Request for funding through the SRF Research Membership Allocation**

This form is to be completed in instances where two or more Schools are requesting funding support from the Office of the Deputy Vice-Chancellor (Research) for the membership fee of research organisations or networks.

To be eligible for membership fee funding, memberships must:

* Be for a *research* organisation or network that has either a national or a WA-statewide footprint.
* Be for the *membership fees* (or equivalent) for ECU’s participation in a research organisation or network. The SRF Research Membership Allocation will not fund the direct costs of conference sponsorship, publications, ECU cash contribution to projects, or salaries.
* Be based on a formal, legally binding agreement.
* Be of direct relevance across two or more Schools, given the central funding to be provided.
* Be deemed to be of strategic value and relevance to ECU by the Deputy Vice-Chancellor (Research) following review of a business case.
* For ongoing membership fee funding, demonstrate strong return on investment and value-add to the university, with ongoing funding conditional on an annual positive assessment of the value-add of the membership by the Deputy Vice‑Chancellor (Research).

Please contact the Office of the Deputy Vice-Chancellor (Research) if you have any questions prior to completing this form. The completed and signed form is to be sent to the Office of the Deputy Vice-Chancellor (Research) for review ([dvcr@ecu.edu.au](mailto:dvcr@ecu.edu.au)).

The completed form is to be signed by all relevant Associate Deans (Research) and Executive Deans.

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| --- | --- |
| *Name of organisation/network* |  |
| *Annual membership fee* |  |
| *Membership commitment (how many years)* |  |
| *Schools requesting membership* |  |

1. Describe the organisation/collaboration/network. *What is the purpose of this organisation/collaboration/ network? Include links to their websites or attach relevant brochures/ information.*
2. What is ECU’s current involvement in this organisation/collaboration/ network? *E.g. ECU is already a member, has been a member in a different capacity, or has never engaged with this organisation/collaboration/network before.*
3. What is the proposed membership status of ECU? *E.g. An associate member, research partner, or other. Why is this the best membership option for ECU? If there are different membership levels, specify the costs and benefits of each level. Provide a copy of any membership prospectus/ agreements, if available.*
4. What are the conditions of ECU’s membership with this organisation/collaboration/network? *Is this a Joint Venture Agreement, sponsorship, or other? What conditions does ECU have to meet if it becomes a member? Provide a copy of any membership prospectus/ agreements, if available.*
5. What other universities and organisations are members in the organisation/ collaboration/ network? *In particular, list which WA universities are members, and their level of membership (if available).*
6. How will ECU’s research profile and reputation benefit from being a member of this organisation/ collaboration/ network? *What are the anticipated outcomes of membership?* *Explain how different Schools and researchers will benefit from this membership. If ECU is already a member, explain current return on investment.*
7. How would ECU’s research profile and reputation be disadvantaged by not being a member of this organisation/ collaboration/ network? *Are there any reputational risks from ECU not becoming a member?*
8. What is ECU’s involvement in the governance of this membership? Is the DVCR involved in the governance structure, or other ECU academics?

By signing this document, I am aware that annual SRF funding for this membership will be contingent on the value‑add and benefit of the membership to ECU as measured by the Office of the Deputy Vice-Chancellor (Research). Schools may be required to cover the cost of ongoing membership, where committed, if the membership is not delivering university-wide benefit.

Executive Dean Date Associate Dean (Research) Date

Executive Dean Date Associate Dean (Research) Date

**Office of the DVCR use only**

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| *If the answer to either of the following questions is ‘yes’ then the proposal cannot be further considered* | Yes/No |
| 1. Is the organisation engaged in the promotion of tobacco, gambling1, modern slavery in supply chain, alcohol or poor health choices or has a public record of unfettered workplace discrimination? |  |
| 1. Is the organisation engaged with another organisation that promotes tobacco, gambling1, modern slavery in supply chain, alcohol or poor health choices or has a public record of unfettered workplace discrimination? |  |

I, Professor Caroline Finch AO, in my role as Deputy Vice-Chancellor (Research)

* approve
* do not approve

the use of Strategic Research Funds from the SRF Research Membership Allocation for the membership fee as specified above.

Deputy Vice-Chancellor (Research) Date

1the range of activities incorporated within the use of the term gambling, excludes the contribution of gambling revenue on community development and research activities and when in support of charitable or benevolent initiatives with a public benefit.