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**Milestone 4 (M4): Mid-Candidature**

**Master by Research and Doctoral Degrees**

**Please submit your approved M4 form online via the** [**M4: Mid-Candidature Submission Form**](https://forms.office.com/Pages/ResponsePage.aspx?id=PTLLm6N_50Wjb22c_bzCcqzyzSxK1CtDv-ZUEiCO0w9UMVozTlJBQTVKTVlHNDk2QjYxMTdIV0ZETSQlQCN0PWcu)

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| **SECTION A: TO BE COMPLETED BY CANDIDATE** | | | | |
| Candidate Given Name(s): | Enter text here. | Family Name: | Enter text here. | |
| Student Number: | Enter text here. | School: | Choose an item. | |
| Course Level: | Choose an item. | | | |
| **Required Documentation for Milestone 4:**  **(School MUST retain a copy of supporting documentation)** | | | | |
| Attach for Supervisor/ADR review only.  ***Not required for submission however, School must retain a copy***. | Evidence of completed written work | | | |
| Evidence of oral or public communication of research | | | |
| Thesis format or publication plan | | | |
| **Overview of research progress (300 word maximum)**  This must demonstrate that data collection for the thesis has commenced as per the [Guideline: HDR Milestones](https://intranet.ecu.edu.au/research/higher-degree-by-research/forms-policies-and-guidelines/). | | | | |
| Enter text here. | | | | |
| **Candidate Declaration** | | | | |
| I make the declarations and acknowledgements below:   * I will retain copies of the requirements for milestone 4, which I may be required to produce on request of the Associate Dean (Research). * I am aware of my responsibilities as a researcher including those that relate to Academic Integrity, Research Integrity, Occupational Health and Safety, and Research Ethics. * I will seek guidance and assistance from my supervisor, Graduate Research Services, or Student Administration if I have any queries regarding my responsibilities. * I understand that falsification of records or details may be construed as academic or non-academic misconduct and is subject to the right of the University to terminate my enrolment or impose other sanctions in accordance with the [University Rules.](https://ecu.onk2.com/Runtime/Runtime/Form/ECU.Corporate.Documents/) | | | | |
| CANDIDATE SIGNATURE |  | | DATE: | Click to select a date. |

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| **SECTION B: TO BE COMPLETED BY PRINCIPAL SUPERVISOR** | | | |
| **Supervisor Declaration** | | | |
| I make the declarations and acknowledgements below:   * The candidate has communicated their research verbally or publicly; completed a substantial body of written work; progressed their career and professional development adequately; and has identified support, education, and training that may be required by the Candidate to complete the degree and enhance their future employability. * I have sighted all documents submitted by the candidate for the required milestone and confirm the School has retained copies in accordance with ECU’s data storage and retention policy. * I have reviewed the current composition of the supervision panel. If any changes are required, they have been or will be submitted via the [Nomination of Supervisor Form](https://intranet.ecu.edu.au/research/higher-degree-by-research/forms-policies-and-guidelines). | | | |
|  | I believe the student has demonstrated the capability to continue in the research degree, is making satisfactory progress and tracking to complete on time and support this application for milestone 4; or | | |
|  | I do not believe the student has adequately demonstrated the capability to continue in the research degree, is not making satisfactory progress and do not support this application for milestone 4. | | |
| Enter text here. | |  | Click to select a date. |
| SUPERVISOR NAME | | SIGNATURE | DATE |

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| **SECTION C: TO BE COMPLETED BY ASSOCIATE DEAN (RESEARCH)** | | | |
| I make the declarations and acknowledgments below:   * The candidate has communicated their research verbally or publicly; completed a substantial body of written work; progressed their career and professional development adequately; and has identified support, education, and training that may be required by the Candidate to complete the degree and enhance their future employability. * I have sighted all documents submitted by the candidate for the required milestone and confirm the School has retained copies in accordance with ECU’s data storage and retention policy. | | | |
|  | Application to continue in the research degree approved; or | | |
|  | Application to continue in the research degree not approved, and student will be required to meet with the HDR Progression Committee. | | |
| ASSOCIATE DEAN (RESEARCH) COMMENTS | | | |
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| Enter text here. | | A white square with a blue border  AI-generated content may be incorrect. | Click to select a date. |
| ASSOCIATE DEAN (RESEARCH) NAME | | SIGNATURE | DATE |

**If Section C is NOT APPROVED: Please contact your Principal Supervisor to arrange for a meeting with the HDR Progression Committee.**

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| **SECTION D: TO BE COMPLETED BY ASSOCIATE DEAN (RESEARCH)**  ***Only complete this Section, if Section C is NOT approved*.** | | | | |
| Candidate met with HDR Progress Committee on: | | Click to select a date. | Time of meeting: | Enter text here. |
| I confirm that the candidate has met with the HDR Progress Committee and based on the meeting, the committee determines the candidate’s: | | | | |
|  | Progression is satisfactory for this period in the Candidate’s candidature. | | | |
|  | Progression has not been satisfactory and there are tasks or activities that the Candidate is required to meet to the satisfaction of the Principal Supervisor. | | | |
|  | Progression has not been satisfactory and there are tasks or activities that the Candidate is required to meet to the satisfaction of the Associate Dean (Research). | | | |
|  | Progression has not been satisfactory, and requirements of the milestone have not been met, noting this will result in the Candidate being excluded from the course. | | | |
| ASSOCIATE DEAN (RESEARCH) COMMENTS | | | | |
| Enter text here. | | | | |
| Enter text here. | |  | | Click to select a date. |
| ASSOCIATE DEAN (RESEARCH) NAME | | SIGNATURE | | DATE |