

**Milestone 4 (M4): Mid-Candidature**

**Master by Research and Doctoral Degrees**

**Please submit your approved M4 form online via the** [**M4: Mid-Candidature Submission Form**](https://forms.office.com/Pages/ResponsePage.aspx?id=PTLLm6N_50Wjb22c_bzCcqzyzSxK1CtDv-ZUEiCO0w9UMVozTlJBQTVKTVlHNDk2QjYxMTdIV0ZETSQlQCN0PWcu)

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|  **SECTION A: TO BE COMPLETED BY CANDIDATE** |
| Candidate Given Name(s):  |  Click or tap here to enter text. | Family Name: |  Click or tap here to enter text. |
| Student Number: |  Click or tap here to enter text. | School: |  Choose an item. |
| Course Level: |  Choose an item. |
|  **Required Documentation for Milestone 4:****(School MUST retain a copy of supporting documentation)** |
| Attach for Supervisor/ADR review only. ***Not required for submission however, School must retain a copy***. | Evidence of completed written work |
| Evidence of oral or public communication of research |
| Thesis format or publication plan |
|  **Overview of research progress (300 word maximum)** This must demonstrate that data collection for the thesis has commenced as per the [Guideline: HDR Milestones](https://intranet.ecu.edu.au/research/higher-degree-by-research/forms-policies-and-guidelines/). |
| Click or tap here to enter text. |
|  **Candidate Declaration** |
|  I make the declarations and acknowledgements below:* I will retain copies of the requirements for milestone 4, which I may be required to produce on request of the Associate Dean (Research).
* I am aware of my responsibilities as a researcher including those that relate to Academic Integrity, Research Integrity, Occupational Health and Safety, and Research Ethics.
* I will seek guidance and assistance from my supervisor, Graduate Research Services, or Student Administration if I have any queries regarding my responsibilities.
* I understand that falsification of records or details may be construed as academic or non-academic misconduct and is subject to the right of the University to terminate my enrolment or impose other sanctions in accordance with the [University Rules.](https://edithcowanuni.sharepoint.com/%3Ab%3A/s/SGS-CorpKB/EYs5Km5u5fNBmi94_LHpbQoBtUNJh72vEIKvtIpMMC10Bg)
 |
| CANDIDATE SIGNATURE: |  | DATE: | Click or tap to enter a date. |

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|  **SECTION B: TO BE COMPLETED BY PRINCIPAL SUPERVISOR** |
|  **Supervisor Declaration** |
| I make the declarations and acknowledgements below:* The candidate has communicated their research verbally or publicly; completed a substantial body of written work; progressed their career and professional development adequately; and has identified support, education, and training that may be required by the Candidate to complete the degree and enhance their future employability.
* I have sighted all documents submitted by the candidate for the required milestone and confirm the School has retained copies in accordance with ECU’s data storage and retention policy.
* I have reviewed the current composition of the supervision panel. If any changes are required, they have been or will be submitted via the [Nomination of Supervisor Form](https://intranet.ecu.edu.au/research/higher-degree-by-research/forms-policies-and-guidelines).
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|[ ]  I believe the student has demonstrated the capability to continue in the research degree, is making satisfactory progress and tracking to complete on time and support this application for milestone 4; or |
|[ ]  I do not believe the student has adequately demonstrated the capability to continue in the research degree, is not making satisfactory progress and do not support this application for milestone 4. |
| Click or tap here to enter text. |  | Click or tap to enter a date. |
| SUPERVISOR NAME | SIGNATURE | DATE |

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|  **SECTION C: TO BE COMPLETED BY ASSOCIATE DEAN (RESEARCH) OR NOMINEE** |
| I make the declarations and acknowledgments below:* The candidate has communicated their research verbally or publicly; completed a substantial body of written work; progressed their career and professional development adequately; and has identified support, education, and training that may be required by the Candidate to complete the degree and enhance their future employability.
* I have sighted all documents submitted by the candidate for the required milestone and confirm the School has retained copies in accordance with ECU’s data storage and retention policy.
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|[ ]   Application to continue in the research degree approved; or |
|[ ]   Application to continue in the research degree not approved, and student will be required to meet with the HDR Progression Committee. |
| ASSOCIATE DEAN (RESEARCH) COMMENTS |
| Click or tap here to enter text. |
| Click or tap here to enter text. |  | Click or tap to enter a date. |
| ASSOCIATE DEAN (RESEARCH) NAME | SIGNATURE | DATE |

**If Section C is NOT APPROVED, please contact your Principal Supervisor to arrange for a meeting with the HDR Progression Committee**

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|  **SECTION D: TO BE COMPLETED BY ASSOCIATE DEAN (RESEARCH) OR NOMINEE**  ***Only complete this Section, if Section C is NOT approved*.**  |
| Date Candidate met with HDR Progress Committee: | Click or tap to enter a date. | Time of meeting: |  |
| I confirm that the candidate has met with the HDR Progress Committee and based on the meeting, the committee determines the candidates: |
|[ ]  Progression is satisfactory for this period in the Candidate’s candidature. |
|[ ]  Progression has not been satisfactory and there are tasks or activities that the Candidate is required to meet to the satisfaction of the Principal Supervisor. |
|[ ]  Progression has not been satisfactory and there are tasks or activities that the Candidate is required to meet to the satisfaction of the Associate Dean (Research). |
|[ ]  Progression has not been satisfactory, and requirements of the milestone have not been met, noting this will result in the Candidate being excluded from the course. |
| ASSOCIATE DEAN (RESEARCH) COMMENTS |
| Click or tap here to enter text. |
| Click or tap here to enter text. |  | Click or tap to enter a date. |
| ASSOCIATE DEAN (RESEARCH) NAME | SIGNATURE | DATE |