**D2. Justification of funding requested from the ARC**

*\*\*\*Delete all italic text\*\*\**

* ***Maximum of 3 pages.***
* *Ensure that your PDF text is readable both online and in print (it is recommended that 12pt font is used). This includes ensuring readability of text within figures and tables (where 10pt font is recommended).*
* *Use the same headings as in the Description column in the budget table of the application.*
* *Fully justify each budget item requested in terms of need and cost. In justifying the budget, it is not sufficient to claim certain equipment or personnel costs as $X. Rather, the budget justification should state, for example, that a full-time research assistant or technician with a specific level of expertise is required for ‘x’ months. The same level of explanation is required for all items being requested.*

**Personnel**

*For all personnel please include:*

* *the role (eg. Postdoctoral Fellow/Research Assistant)*
* *FTE and salary level (eg. Full-time or 0.5FTE; ALEVB or HEW5.3)*
* *description of their specific level of expertise required*
* *duration required on project (eg. X number of months or years)*
* *total cost of salary*

*It is not sufficient to claim certain equipment or personnel costs as $X. Rather, the budget justification should state, for example, that a full-time research assistant or technician with a specific level of expertise is required for ‘x’ months.*

**Teaching Relief**

*Justify requests for teaching relief. This should include a brief explanation of the nature of the relief, for example, relevant teaching duty or FTE buyouts, why it is required and how it will benefit the project.*

**Travel**

*Requests for funding to cover the costs of domestic and international travel, including for reasons of fostering and strengthening collaborations in Australia and overseas, must be justified in full.*

**Field Research**

**Equipment**

* *Justify any funding being requested for major items of equipment.*
* *Requests for any major items of equipment are considered on merit. The participant should plan to use existing equipment wherever possible.*
* *If the participant is seeking funding for new equipment, describe how the equipment will be used and provide details of the manufacturer, supplier, cost and installation based on quotations obtained.* ***Do not supply the quotations.*** *For expensive pieces of equipment, the participant must justify the importance of the equipment to the research proposed and demonstrate that access to such equipment housed elsewhere is not practical.*
* *The Administering Organisation would be expected to contribute part of the funding required for expensive items of equipment.*

**Maintenance**

**Other**