**Application for 2022 Learning and Teaching Grant**

**Email to** [**clt@ecu.edu.au**](mailto:clt@ecu.edu.au) **by 9 am on Tuesday 26 April**

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| **Project Type** | Indicate the category of project you are proposing:  Embedding Career Development Learning  Infusing Aboriginal and Torres Strait Islander Content and Perspectives  Incusive Practices  Indicate the type of project you are proposing:  Small/Seed project (up to $2000)  Building on previous project (up to $2000)  Researching current practice (up to $2000) |
| **Pre-application requirements** | Tick to confirm that you have completed the associated micro-credential  All projects must be tested in REMS and Ethics Approval must be provided before funding will be released and the project can commence. Tick to confirm that you have completed research ethics |
| **Project Title:** | |
| **Project Leader:** | |
| **School/Service Centre** | |
| **Sustainable Practice** | Tick all that apply:  I have considered a diverse student cohort when planning this project  This is an interdisciplinary project  The outcomes of this project will be transferable to other courses/disciplines |

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| **All applicants are required to first complete the *Career Development Learning,* *Infusing Aboriginal and Torres Strait Islander Content and Perspectives, or Inclusive Practices micro-credential.* Provide a rationale for project (maximum 500 words + References):**   1. **Why this work is important for the unit/course, and what you understand current practice to be.** 2. **What research questions/aims frame the project.** 3. **What you propose to do including;**    * **how you will be guided by the ECU approach identified in the micro-credential and relevant literature;**    * **an overview of the learning experiences you are proposing, implementing, or researching, including impact on teaching and learning and student outcomes; and** 4. **How the project will contribute to current practice and thinking in the area and the applicants’ practice.** |
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| **How will you evaluate the project (i.e. how will you know it has been successful)? Include any considerations you have made in terms of addressing student questions or issues.** |
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| **Detail dissemination activities**  Consider the transferability of the project outcomes. How can/will the outcomes be applied to a wider cohort of students. How will you share practice in an effective way?  All projects must also include a dissemination plan for example:   * Presentation/poster at ECUlture (required); * Scholarly output; * Recommendations for future actions at School, Course or Unit levels and/or * Short video for use in professional learning programs. |
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**PROJECT PLAN**

The project plan should be logical, feasible, and well-articulated. All of the milestones must be realistic, clearly identified, and address the lifecycle of the work, including planning, ethcis, data collection, analysis, reporting, and project closure.

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| **Activity/Action** | **Timeline (12 months)** | **Outputs** | **Outcomes** |
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**Budget:**

The budget must provide accurate costing for all proposed activities and be expended in 2022. Items that are funded include:

* + Project officer/support staff
  + Teaching relief
  + External reviewer

Venue hire, equipment and catering ***will not be funded.*** All items must be fully and realistically costed. It is recommended that School Finance officers are consulted to ensure accuracy of budget.

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| **Budget item** | **Amount (provide detailed costing)** | **Rationale for inclusion** |
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**Project Participants**

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| **Contact details** *(lead representative of the proposal)* | |
| Title |  |
| First name |  |
| Last name |  |
| Email address |  |
| Work Telephone |  |

Please list names of **other proposal representatives including staff from relevant service centres**

The parameters of these collaborations have been identified, discussed, and agreed

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| **Title** | **First name** | **Last name** | **School/Centre** |
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**Project Declaration**

\*School Academic Staff Lead Representative’s require both Associate Dean of Teaching and Learning and Line Manager signatures.

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| **Proposal Lead Representative’s Declaration:**  I (*print name of principal representative*) ………………..………………………………………………………..……, agree to represent this proposal for nomination for an ECU Learning and Teaching Grant*. I confirm that I will be accountable for the timely delivery of project outcomes.* | |
| Signature: | Date: |

School Academic Staff: (For Proposal Lead Representative)

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| **Statement of support from Associate Dean of Teaching and Learning**  I ………………..……………………………………, as ADTL of the School of …………………………………………………………………………… endorse and support the applicant in a ECU Learning and Teaching Grant*.* | |
| Signature: | Date: |

Professional and Academic Staff: (For Proposal Lead Representative)

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| **Statement of support from Line Manager**  I ………………..……………………………………, as Line Manager for …………………………………………………………………………… endorse and support the applicant in a ECU Learning and Teaching Grant*.* | |
| Signature: | Date: |

For Other Proposal Representatives:

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| **Line Manager Approval**  I endorse and support the participant in a ECU Learning and Teaching Grant. | | | |
| Representative | Line Manager | Line Manager’s Signature | Date |
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