## ECU South West Campus (Bunbury) Advisory Board

## Expression of Interest form

## Professional Staff Member (three-year term commencing 13 March 2025)

## Academic Staff Member (three-year term commencing 1 May 2025)

About the Advisory Board

The ECU South West Campus (Bunbury) Advisory Board provides the University Council with strategic advice in relation to the Campus, and to education matters relevant to the Region. The Advisory Board comprises:

* up to ten external members appointed by Council;
* two *ex-officio* members (Vice-Chancellor or nominee, and the Deputy Vice-Chancellor, Regional Futures); and
* three internal members appointed by Council (a student member, an academic staff member and a professional staff member).

The Advisory Board usually meets three times per year, on a Tuesday afternoon at the South West Campus. In 2025 the meetings are scheduled for 18 March, 24 June and 21 October.

Further information about the Advisory Board, including its terms of reference and current membership, is available [here](https://intranet.ecu.edu.au/staff/centres/strategic-and-governance-services/our-services/university-governance/university-council-its-committees-and-boards/south-west-campus-bunbury-advisory-board).

Role of the Staff Members

Staff Members of the Board have the opportunity to bring a staff perspective to the matters considered by the Advisory Board. In addition, Advisory Board membership provides an excellent opportunity for networking with influential community members and industry leaders.

Qualifications

The principal employment location of the Staff Members must be the South West Campus. If the principal employment location of the Staff Member ceases to be the South West Campus, the individual will no longer be eligible to serve as a member.

Interested staff members should also consider whether they can satisfy the TEQSA Fit and Proper Persons Requirements (see below).

Term of office

The term of office of the Professional Staff Member will be from 13 March 2025 to 12 March 2028.

The term of office of the Academic Staff Member will be from 1 May 2025 to 30 April 2028.

Submission of Expression of Interest

To submit an Expression of Interest, please complete the forms below and email to [universitygovernance@ecu.edu.au](mailto:universitygovernance@ecu.edu.au) by 12pm (noon) on Friday, 14 October 2025:

* **This Expression of Interest form; and**
* **TEQSA’s *Fit and Proper Person Requirements Declaration*** (available for download [here](https://www.ecu.edu.au/centres/strategic-and-governance-services/our-services/university-council-its-committees-and-boards/south-west-campus-bunbury-advisory-board)).

Important dates

* **Friday 14 February at 12pm**: closing date for submission of Expressions of Interest
* Thursday 13 March: University Council will appoint the Staff Member of the Advisory Board
* By Monday 17 March: all staff members who submitted an Expression of Interest will be advised of outcome

If you have any questions please contact University Governance by email [universitygovernance@ecu.edu.au](mailto:universitygovernance@ecu.edu.au).

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| **Personal details** | | |
| Full name | Contact telephone number | |
| Staff ID | Job title: | |
| Are you an **academic** or **professional** staff member: | | |
| **ECU South West Campus Community – involvement** | | |
| Please describe the ways in which you have been involved in the South West Campus community over the past 12 months (maximum 150 words) | | |
| **Why would you like to be involved?** | | |
| Please describe your reasons for wishing to serve on the South West Campus Advisory Board (maximum 150 words) | | |
| **Declaration** | | |
| I confirm that:   * I am a current Staff Member of ECU; * My principal employment location is the South West Campus; and * I would like to serve as the Professional Staff Member of the Advisory Board from 13 March 2025 to 12 March 2028 **OR** the Academic Staff Member of the Advisory Board from 1 May 2025 to 30 April 2028. | | |
| **Signature** | | **Date** |

**Please return this form via email to** [**universitygovernance@ecu.edu.au**](mailto:universitygovernance@ecu.edu.au) **by 12pm (noon) on Fri, 14 Feb 2025.**