

ATTACHMENT 3

RESPONSIBILITIES OF BACHELOR HONOURS STUDENTS

Students in the Bachelor Honours Degree are required to become familiar with the procedural and substantive rights and responsibilities of Honours candidates at the University, including the following:

1. Attend a meeting between candidate and supervisor(s) to complete the First Interview Checklist as outlined in [Attachment 4](#).
2. Comply with all University policies relevant to Honours candidature, including Occupational Health and Safety, Biosafety, Human Research Ethics and Animal Ethics.
3. Negotiate with the supervisor(s) appropriate ways of documenting meetings including agreed actions arising from supervision sessions.
4. Maintain regular contact with the supervisor(s) and negotiate and maintain a reasonable timetable of meetings, milestones and submitted work, which is reviewed regularly in the course of candidature.
5. Present required written material in sufficient time to allow for comments and discussions before scheduled meetings.
6. Discuss with the supervisor(s) the most useful type of help required for successful completion of the degree.
7. Undertake appropriate training or remedial work identified by the supervisor(s), should this be necessary.
8. Manage research data in accordance with University policy.
9. Accept responsibility for final copies of the thesis and submit a thesis which meets School requirements on presentation and content.
10. Comply with the academic rules and policy relating to authorship, peer review and publication of research.