Blackboard Collaborate Ultra™ is a real-time video conferencing tool that can be used for live, online tutorials. It allows you talk with students, share files, collaborate using a whiteboard, and capture a recording of your session.

For a quick tour of Blackboard Collaborate, watch this video (https://youtu.be/1W4sGpVmJaY)

Equipment

- A computer with the latest version of Google Chrome installed
- A headset with a microphone and a webcam (laptop computers have built-in mic and camera)
- A well-lit space (avoid having a window behind you)

Set up Blackboard Collaborate

- Create a Collaborate session in Blackboard.
- Schedule a Collaborate session for your students.
- Set up your audio and video and test them before the session.
- Become familiar with the Content presentation area prior to your session.
- Get to know the Presentation tools and icons.
- Best practice tips for hosting your Collaborate session.
- We recommend that you record your session to allow students who cannot attend to keep up. Note that recordings can take over an hour before becoming available.

Finding help

- Practice using Blackboard Collaborate during the Teaching off campus drop in sessions.
- Booking can be made via the Staff Development Calendar
- If your students need help, direct them to the Collaborate for students cheat sheet
- Further information is available from ECU Blackboard Collaborate intranet page

Training, How-To and Advice

Learning Technology Support Officers
elearningtraining@ecu.edu.au

Technical Problems and Guidance

eLearning Assist
elearningassist@ecu.edu.au