

COVID-19: Research Checklist

Instructions

Researchers who have received an ethics amendment or extension due to COVID-19 and who wish to resume their research with research participants should review the key principles described below which form part of [ECU's COVID-19 Safety Plan](#) and provide details of how the principles will be applied to their research activity. If you have not sought or received an ethics amendment, but would like to recommence your research, you will need to use this form to demonstrate how your research meets [ECU's COVID-19 Safety Plan](#).

Completed forms should be submitted to the [Research Ethics Team](#) for review and approval. Once approved, your ethics application in REMS will be updated and a formal notification of your amended activity will be provided. Please do not commence any research activities until you have received formal notification from the Research Ethics Team.

Prior to commencing you will also need to ensure you have an updated health and safety risk assessment in [Riskware](#) that aligns to [ECU's COVID-19 Safety Plan](#) and has been approved in line with [ECU's Risk Acceptance Criteria](#). You may refer to the [ECU COVID-19 health and safety risk assessment #231](#) in [Riskware](#) to assist you. For more information please contact [Safety and Employment Relations](#)

Project details

REMS Number:

Chief Investigator:

Project Title:

Key principles

Activity guidelines	Confirm applied	Please describe how this will be achieved
1. Apply physical distancing controls (1.5m) where possible: <ul style="list-style-type: none"> Research staff are responsible for ensuring these requirements are applied within all research spaces and activities. Where possible, total occupancy of any research space should not be less than 2 square metres per person. The number of participants should be minimised and staff should consider how interactions may be completed without physical contact. Appropriate Personal Protective Equipment (PPE) should be used where there is physical contact between clients and staff. For guidance on PPE please refer to WA Health and NHMRC guidelines. For further questions, please contact the Safety and Employment Relations Team. 		
2. Where physical distancing is not possible, PPE must be used and individual interactions between clients and staff should not exceed 15 minutes. For guidance on PPE please refer to WA Health and NHMRC guidelines. For further questions, please contact the Safety and Employment Relations Team .		
3. Interaction with participants in a vulnerable risk group , or those who are unwell, should not continue until further notice.		
4. Cleaning and disinfection protocols should be developed for communal equipment and areas. <ul style="list-style-type: none"> Refer this checklist for advice on cleaning. Queries regarding availability of cleaning materials should be directed to Digital and Campus Services. 		
5. Fieldwork should consider regional and State travel restrictions and researchers should ensure the site can be accessed and exited safely.		
6. Where the research is conducted outside of ECU, researchers should ensure they meet the conditions and/or approvals of any third-party organisation where the research will take place.		