How to create a link from Blackboard to ATLAS (PebblePad)

This step-by-step guide is to support staff users create a link from their Blackboard unit to an ATLAS workspace. You will need an ATLAS workspace for students to:

- Access PebblePad workbooks;
- Submit assignments in PebblePad; and
- Link PebblePad assessment tasks to your Blackboard Grade Centre.

1. **Go to your Blackboard Unit**

   *Repeating users, please go straight to number 5: ‘Remove the existing ATLAS link’.*

2. **Create a new area on your side menu named ‘PebblePad’:**
   i. Select the + icon at the top of the Navigation bar,
   ii. Select Content Area.
   iii. Name the content area PebblePad,
   iv. Select ‘Available to Users’.
   v. Select Submit.
   vi. Move the PebblePad link on the navigation to where you would like it to be located.
3. **Set up the PebblePad link:**
   i. Select the page tab ‘Tools’
   ii. Select ‘Basic LTI Tool’
   iii. Select ‘PebblePad’
   iv. Select ‘Submit’
   v. Under ‘Tool information: Description’, add instructions of what students need to do. Provide a sample, video instructions, and/or a tip sheet to support students (See image above.)
   vi. Scroll down to Options
   vii. Beside ‘Permit users to view this content’, select ‘Yes’
   viii. Beside ‘Select Track number of views’, select ‘Yes’
   ix. Select ‘Submit’.

4. **Set up ATLAS link:**
   i. Select the page tab ‘Tools’
   ii. Select ‘Basic LTI Tool’
   iii. Select ‘Atlas’
   iv. Select ‘Submit’
   v. Scroll down to Options.
   vi. Beside ‘Permit users to view this content’, select ‘No’ *(for most units it is not necessary for students to view ATLAS workspace.)*
   vii. Beside ‘Select Track number of views’, select ‘No’
   viii. Select ‘Submit’.

   *First time users, please skip ahead to number 6: ‘Set up your ATLAS workspace’.*

**Repeating PebblePad users only:**

5. **Remove the existing ATLAS link**
   i. Select the chevron drop down menu button
   ii. Select Delete.
All users

6. Set up your ATLAS workspace
   i. Follow the ATLAS link you have just created
   ii. The ‘Create a workspace’ page will open (See image below.)
   iii. Select an existing workspace if you are copying from a previously run unit, or ‘Create a brand new workspace’ if it is the first time the unit is being run.
   
   *Can’t see the ‘Create a workspace’ box? Please contact: eLearningAssist@ecu.edu.au*

![Create a workspace](image)

iv. Follow the prompts leading you through Basic Settings, Advanced Settings, Managers and Members. Select ‘Continue’ to move forward through these settings.

v. All staff and student users from your Blackboard site will be brought into the workspace through this link.

vi. Once you have your workspace, you will need to:
   a. Add your Resources (e.g. your unit workbook),
   b. Set up your Assignments, and
   c. Adapt the Settings to your needs.
   d. Select the green ‘Activate’ button from the top left of the page.

Please visit the [Staff Development Portal](http://staffdevelopmentportal) for details of the next ATLAS training session.