How to manually connect to a TEL space

**step 1** Go into Technology Enhanced Learning (TEL) classroom

**step 2** Turn on lights

In some rooms lights will automatically turn on.

**step 3** Go to presenter’s desk

**step 4** Locate the blue Crestron user interactive touchpad

**step 5** Touch the blue Crestron user interactive touchpad

Watch as the screens and monitors in the room turn on.

**step 6** On top right of the blue Crestron touchpad select the Video Conf icon

The Video Conference touchscreen appears.

**step 7** Dial remote ECU classroom number

Once someone in the other classroom answers the call you will be connected to that room and in manual video conferencing mode.

In videoconferencing mode, access to advanced features is not possible.

**step 8** After video conference is finished, click ‘stop presenting’ icon

**step 9** Power off the room

For support contact eLearningTraining@ecu.edu.au