

Request to be considered for Withdrawal Without Penalty outside the 12-month application period

This form must be submitted via email to student.fees@ecu.edu.au

Student ID:		Course:		
Student Name:				
Study Period:				
Units:				
Important information				
<p>Applications for withdrawal without penalty must be made within 12 months from the date of withdrawal, or if you have received a result for the unit, within 12 months from the end of the study period. The University can waive this requirement if it can be demonstrated that it was not possible for the application to be made before the end of the 12-month period.</p> <p>If you withdrew from the unit/s, you need to provide evidence to demonstrate that it was not possible for you to apply for Withdrawal Without Penalty in the 12 months immediately following the date of withdrawal.</p> <p>If you received a result for the unit/s, you need to provide evidence to demonstrate that it was not possible for you to apply for Withdrawal Without Penalty in the 12 months immediately following the end date for the relevant study period. The study period end dates are provided on the second page of this form.</p> <p>The documentation you submit to support your application must be from an independent relevant authority (for example, a doctor, counsellor or employer). A supporting letter from your family or friends is not considered independent. The documentation is required to be in an official format (for example, a medical certificate or company letterhead displaying ABN, authors contact details, position and the date the document was produced.).</p> <p>If your request is unsuccessful, the University will provide you with information about requesting a review of the decision. This must be done in writing within 28 days of receiving the original decision.</p> <p>Note: If requesting consideration for multiple study periods you must submit a new form per period.</p>				
Reason for request				
<p>I have attached documentation demonstrating that I was unable to apply for Withdrawal Without Penalty within the required 12-month application period</p>				
<ul style="list-style-type: none"> I confirm that the information supplied with this request and the supporting documentation are correct and accurate I acknowledge that providing false or misleading documentation or withholding relevant information may result in a delay in processing I acknowledge that my request will be assessed based on the documentation I have provided 				
Signature:			Date:	

Study period end dates

Study period	End
Semester One	30 June
Semester Two	31 December
Summer	25 February
Winter	31 July
Trimester One	30 April
Trimester Two	31 August
Trimester Three	31 December
Term One	31 March
Term Two	28 June
Term Three	30 September
Term Four	31 December
Term Five	7 February
Full Year	31 December
Practicum One	30 April
Practicum Two	30 July
Practicum Three	31 July
Practicum Four	30 November
Practicum Five	20 November
Practicum Six	31 December
Practicum Seven	15 August
Practicum Eight	1 March
Split Full	30 June
Accelerated Online 1	6 March
Accelerated Online 2	1 May
Accelerated Online 3	26 June
Accelerated Online 4	28 August
Accelerated Online 5	23 October
Accelerated Online 6	18 December