

# Application for a Reduced Study Load

This form is for international students who hold or are applying for a Student Visa and are studying a coursework degree.

**Please review the important information on the [Student Visa Holder Study and Enrolment Loads](#) page BEFORE completing this form.**

## 1. Student Details

Student ID		Phone number	
Family name		Given name	
Current address			
Visa type		Visa Expiry	
Passport number		Passport Expiry	

## 2. Course Details

Course code		Course title	
Number of units requesting		Teaching	

## 3. Reason for Reduced Study Load

**Student Statement:** Reasons for application: Describe the circumstances and impact it has had on your studies. If you need to meet with a Student Success Adviser please [book an appointment](#). Ensure you bring your application form and (if required) supporting documentation.

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**The ECU Psychological Counselling Support Service** provides a free, confidential service to all currently enrolled ECU students to address any personal issues that impact on your studies. **Telephone: (61 8) 6304 6706**

**Out of Hours Crisis Line** operates from **4:30pm to 8:30am on weekdays and 24 hours on weekends**, providing students with mental health and well-being support. The service is intended to help callers find immediate relief from distress.

**Call 1300 583 032 or text 0488 884 232**

## 4. Unit/s requesting withdrawal from

Unit Code	Unit Title

## 4. Acknowledgement of impact

Students undertaking a reduced study load may only do so under compassionate and/or compelling circumstances which are beyond the student's control. These circumstances must have a significant impact on the student's course progress or personal wellbeing. Students should review advice available in the ECU [Enrolment Loads for International Students policy](#) and the ECU [Admission, Enrolment and Academic Progress Rules](#). Students should also review Australian Government [International Student Factsheet](#) for student's rights and responsibilities whilst studying in Australia, the [ESOS Act](#) and the [National Code](#).

A reduced study load is likely to result in the student having to extend their Confirmation of Enrolment and student visa. New visa grants are subject to the Department of Home Affairs' approval. If you have questions about your visa, you should visit the [Department of Home Affairs website](#) or seek professional advice from a [Registered Migration Agent](#).

## 5. Declaration and Signature

I declare that I have read and understood the criteria and impact of a reduced study load. I am aware that if my application for a reduced study load is approved, it is only approved for the semester in which I am applying. I believe that my application is made on valid grounds and the information provided by me is true and correct. I understand that I need to change my enrolment before the relevant census date. By submitting this application, I am aware that this may change my course completion date and I may need to apply to extend my Confirmation of Enrolment (CoE) and result in additional costs for a visa extension. I am aware of my student visa conditions and understand that taking a reduced study load may have visa implications.

Signature		Date	
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