

ACADEMIC BOARD: WORK PLAN 2023

Function	Item	Responsible Area or Person	28 Feb	20 Apr	8 Jun	3 Aug	5 Oct	30 Nov
			<i>Agenda close</i> 14 Feb	6 Apr	24 May	20 Jul	21 Sep	16 Nov
Priority Item	Reports on progress against relevant Strategic Priorities from the Strategic Plan 2022-2026	Various (TBC)		✓	✓	✓	✓	
Standing Items	Work Plan 2023	Executive Officer	✓	✓	✓	✓	✓	✓
	Chair's Report - Verbal	Chair	✓	✓	✓	✓	✓	✓
	Vice-Chancellor's Written Report	Vice-Chancellor	✓	✓	✓	✓	✓	✓
	Presentations on Emerging Issues of Significance – Portfolio Leads	Various (rotating)	✓	✓	✓	✓	✓	✓
Scheduled Reports	Research Integrity and Research Professional Development Annual Reports	Research Services	✓					
	QILT Survey Reports	Surveys Manager, SGSC		✓		✓		
	Admissions – Semester 1 and Semester 2 Reports	Student Administration		✓			✓	
	Report on Academic Misconduct Allegations and Outcomes 2022	DVC(E) and Manager, Learning Support		✓				
	Report on Student Appeals 2022	Director, SGSC		✓				
	ECU Animal Use 2022 Annual Report, including the 2022 Animal Ethics Committee (AEC) Annual Report	Research Services		✓				
	Human Research and Ethics Committee 2022 Annual Report				✓			
	UTEI 2023 Summary Report	Surveys Manager, SGSC			✓			
	Library Services Centre Report, July 2023	Library Services Centre				✓		
	ECU Retention and Success Report 2023	DVC (Education)				✓		

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	Research Student Progression 2022 Report	Graduate Research				✓		
	Summary of the Accredited Organisation Annual Report to the Gene Technology Regulator (July 2022 – June 2023)	Chair, RBHSC				✓		
	Transnational Education (TNE) Annual Report 2022	International Office						✓
	ECU Education Agent Review – 2023 Summary Report							✓
	Professional Course Accreditation Quarterly Update	DVC (Education)	✓	✓			✓	✓
	Curriculum Accreditation Status Update	Academic Quality and Standards			✓			✓
	<i>Academic Policies Update including implementation progress (TBC)</i>	Academic Policy Working Group						
	<i>*Reports and presentations to be considered for inclusion in Academic Board agendas as required (e.g. Technology Enhanced Learning, Learning Spaces, Professional Learning for Academic Staff)</i>	Various (TBC)						
General Business	Curriculum Approval Amendment and Accreditation	Academic Quality and Standards	✓	✓	✓	✓	✓	✓
	Policy Review (as relevant)	Policy owner	✓	✓	✓	✓	✓	✓
	Recognition of Prior Learning and Academic Calendar (as relevant)	Student Administration	✓	✓	✓	✓	✓	✓
	Transnational/Third Party Educational Arrangements (as relevant)	International Office	✓	✓	✓	✓	✓	✓
	Sub-Committee Updates (links to minutes and relevant reports)	Executive Officer	✓	✓	✓	✓	✓	✓

Board and Other Matters	Analysis of 2022 Work Plan Success and 2022 Meeting Attendance Data	Executive Officer	✓					
	Includes changes to membership in accordance with the terms of reference for Academic Board and its sub-committees <ul style="list-style-type: none"> • RHDC – Deputy Chair and Executive for 2023 • IC – Deputy Chair for 2023 • EDC – Deputy Chair for 2023 		✓					
	Presentation of Work Plan for 2024							✓