

# Exceptional Circumstances Form

## Student Details - to be completed by student

**Please confirm what is the category of exceptional circumstance from the below options:**

<input type="checkbox"/> Disability	A disability that prevents you from working or completing the required placement hours.
<input type="checkbox"/> Health and Medical	A serious health or medical emergency affecting you or someone close to you.
<input type="checkbox"/> Acute personal or family	Acute personal or family life event, such as a crisis, bereavement, or serious incident, that interrupts your ability to work or attend placement.

**What is the type of exceptional circumstance:**

☐ Episodic

☐ Ongoing

Provide a brief statement explaining your situation and the impact on your ability to meet standard CPP criteria

## Supporting Documentation

To be considered under exceptional circumstances, you must provide documentation that:

- Is clearly and recently dated; and
- It must confirm a continuous four-week period prior to the placement start date or application date (whichever is earlier)

Please ensure your documents clearly show the required four-week period prior to placement or application.

Examples of acceptable documentation includes:

- Medical certificates or reports
- Counseling or psychological support letters
- Legal or official notices
- Other relevant dated evidence