

## First Announcement to students

Unit Coordinators are encouraged to post this message as their first Announcement for each of their unit sites.

"As your Unit Coordinator for [unit code and title] I would like to assure all students that this unit is well placed to cater for any disruptions due to COVID-19. Should any such disruptions occur I will notify you immediately with an Announcement detailing the likely duration of the disruption and how we plan to continue supporting your continued learning activities."