How to find your Zoom meeting recordings

We recommend that you record your Zoom session to allow students to view the meeting if unable to attend. From the toolbar in the Zoom session, select the Record button > Record to the Cloud. The recording of the session will appear in your Panopto My Folder. View recording layouts to adjust the desired video layout.

After your meeting:

1. You will need to move your recording from Panopto > My Folder, into your Blackboard unit where students have permission to see it.
2. You will also receive confirmation emails from Panopto and Zoom.

How to find your recording

Your recording will be stored in your Panopto “My Folder”. You will find a new subfolder here named “Meeting Recordings”. You can log into Panopto directly at ecu.ap.panopto.com.

From here you can move or copy this recording into your Blackboard unit folder and embed the video into the appropriate week or topic folder. This 1-minute video will provide instruction.