

EDUCATION COMMITTEE
(Sub-committee of Academic Board)

Purpose

To provide leadership, strategic advice and quality assurance in learning, teaching and academic services at ECU.

Terms of Reference

1. To make recommendations to Academic Board on policies and procedures relating to:
 - a) The curriculum, teaching delivery, and quality of academic programs in all locations and modes of delivery, including offshore international programs;
 - b) Resource requirements, service provision and infrastructure planning for all academic activities including library, information technology, academic and learning skills, and other specialist support services impacting the student experience where appropriate ;
 - c) Course standards, accreditation, quality and evaluation, including in relation to offshore international programs;
 - d) Selection and admission of students into University courses and all matters relating to student progress, including VET liaison, English language standards, entry requirements and pathways, articulation arrangements, recognition of prior learning and advanced standing;
 - e) The effectiveness of assessment, examinations and grading;
 - f) Communication and relationships between the University, the student body and student organisation;
 - g) Graduations, scholarships and prizes; and
 - h) Academic staff development relating to teaching.
2. To review and, where relevant, approve curriculum items in accordance with University policies and procedures.
3. To facilitate, monitor and evaluate the University's provision of academic services to staff and students.
4. To submit an annual report to the Academic Board, which includes a review of the adequacy and appropriateness of this Terms of Reference.
5. Such other matters that are referred to it by the Academic Board, its Chairperson, or the Vice-Chancellor.

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Voting Membership

1. Deputy Vice-Chancellor (Education) (Chair)
2. Senior Deputy Vice-Chancellor
3. Chair or Deputy Chair of Academic Board
4. One member of the Academic Board elected by the Academic Board
5. Associate Dean (Teaching and Learning) from the following Schools (8):
 - i) Arts and Humanities
 - ii) Business and Law
 - iii) Education
 - iv) Engineering
 - v) Medical and Health Sciences
 - vi) Nursing and Midwifery
 - vii) Science
 - viii) Western Australian Academy of Performing Arts (WAAPA)
6. Deputy Vice-Chancellor (Students, Equity and Indigenous)
7. Deputy Vice-Chancellor (Regional Futures)
8. Dean, Graduate Research
9. Dean, International Relations
10. Dean, Kurongkurl Katitjin or nominee
11. University Librarian
12. Director, Centre for Learning and Teaching
13. Director, Student Life
14. Director, Student Administration
15. Director and CIO, Digital and Campus Services
16. Manager, Academic Quality and Standards
17. Guild President or nominee
18. Postgraduate Student Representative nominated by the Guild
19. Member nominated by the Academic Staff Association

Total voting membership = 26

Observer-Participants (non-voting members)

1. Deputy Vice-Chancellor (International)
2. Deputy Vice-Chancellor (Research)
3. Director, Access and Equity
4. Director, Brand and Marketing
5. Director, Business Growth and Development
6. Director, Strategic and Governance Services Centre

Observers

Observers may be admitted to meetings, in accordance with the [Academic Board Standing Orders](#).

Education Committee Executive

The Education Committee Executive composition and rules are as follows:

1. Chair
2. Three members of the Education Committee, plus a reserve member that reflects the broad membership of the Committee.
3. Where an item of business to be determined by the Executive relates to the School of either member on the Executive, that member will be replaced, for the purposes of determining that item, by the reserve member.
4. Where an item of business relates to a School or Service Centre, a representative of the School or Centre proposing the matter is invited to attend to respond to questions members of the Executive may have. This or these representative/s are not voting members of the Executive.
5. The powers of the Education Committee Executive will be those of the voting members of the Education Committee.
6. The exercise of those powers by the Executive will be reported to the next ordinary meeting of the full Committee.

Education Committee Working Groups

The Education Committee will convene working groups as required to facilitate review of key matters. These working groups will meet as required.

Endorsed by Academic Board for VC approval 23 February 2017, Resolution AB5/17, minute 10

Amended by Academic Board

10 August 2017, Resolution AB81/17, minute 9

10 May 2018, Resolution AB49/18, minute 15

6 August 2020, Resolution AB120/20

19 November 2020, Resolution AB223/20

3 March 2022, Resolution AB35/22

4 August 2022, Resolution AB91/22