

Add FBSC Finance Training Community in Blackboard

Please complete these steps to add the FBSC Training community in Blackboard. This will allow you to access and undertake FBSC Online Training courses such as eRec, Just in Time, Apps+ etc.

Please note – you are only required to complete steps 1-8 once. After the community is added, you can access it directly from your list of communities in your staff portal page.

Prerequisite: Your ECU ADS username and password

1. Log into Staff Portal via the ECU homepage or the link below:
<https://portal.ecu.edu.au/portal/page/portal/ecuportal/staff>
2. Click on Blackboard from the Easy Logins menu on the left.

The screenshot displays the ECU Staff Portal interface. At the top, there is a navigation bar with tabs for 'Staff Intranet', 'Student Intranet', 'Research Intranet', 'Learning Intranet', and 'Web Apps'. Below this is the 'Staff Portal' header. The main content area is divided into several sections: 'Easy Logins' (left sidebar), 'News', 'My Units', and 'Links' (top navigation), 'My Feeds' (main content), 'My Account' (right sidebar), and 'Social Media' (right sidebar). The 'Easy Logins' section contains a list of links, with 'Blackboard' highlighted by a red box and a red circle containing the number '2'. The 'My Feeds' section displays news items, including 'Drunks, pests and harlots - criminal women on Perth's mean streets'. The 'My Account' section shows a 'Next password change due in 13 days' notification and links for 'Change your password' and 'Update my staff profile'. The 'Social Media' section includes links for Facebook, Twitter, YouTube, and RSS. The 'Important Dates' section lists key dates for Semester 2, such as '30th Sep 2013 - 4th Oct 2013' and '11th Nov 2013 - 22nd Nov 2013'.

3. Scroll down to the Community Site search in the menu on the left.
4. Type fbcs in the Community Site search field.
5. Click the Go button to execute search.

BLACKBOARD 9
EDITH COWAN UNIVERSITY

Home Student Support Staff Support Library

ECU Portal (including Webmail)
Student Information
Academic Tip Sheets

Unit Search

Community Site Search

My Tasks

My Calendar

4 (points to Community Site Search box)

5 (points to Unit Search box)

6 (points to Enrol button in the second screenshot)

Text on the right side of the screenshot:

- If your Blackboard site contains content that is rolled over from previous semesters, you will notice that all the old assessment columns are no longer created. The MRS will create new columns from the assessment items shown in CMS. By default, these columns will not be visible to the students. If you don't want to use these columns you can delete them.
- Additional columns have been added to Blackboard Grade Center to detail each student's enrolment. They include course, unit location, mode of study, unit attempt status and activities (TUT 1, LEC 1, LAB 1, SEM 1). These can be deleted or hidden if not relevant.

All of these changes are being trialled for semester 2, 2013. At the end of the semester those Schools involved in the trial will be able to upload their marks to Callista using the new interface (replacing the marks recoding spreadsheet). At this point we will review the success of the trial and make any necessary changes before rolling out the system University-wide for Semester 1, 2014.

During Semester 2, 2013 there will be a trial among some Schools of the new Marks Recording System. To facilitate the implementation of the new Marks Recording System there have been some enhancements made to Blackboard-Learn. All staff will see these changes regardless of whether or not they are participating in the trial.

- &vβ&: If a student discontinues their unit enrolment during the semester, or is encumbered, the student record will remain visible in the Blackboard site to the academic staff. The student however will not be able to access the site. This means any submitted assessments will be maintained.
- &vβ&: If your Blackboard site contains content that is rolled over from previous semesters, you will notice that all the old assessment columns are no longer created. The MRS will create new columns from the assessment items shown in CMS. By default, these columns will not be visible to the students. If you don't want to use these columns you can delete them.
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******* Authentication Issues *******

Issue:

6. When the search results return the community FBSC Finance Training, hover over the number '660' and it will display a down arrow. Click on the down arrow to bring up the options and click Enrol.

BLACKBOARD 9
EDITH COWAN UNIVERSITY

Home Student Support Staff Support Library

Organisation Catalogue

Browse Organisation Catalogue

Search Catalogue Organisation Name Contains Desc AND Creation Date Before 04/09/2013 Go

Browse Categories

Select a category to see only courses belonging to that category
--unspecified category--

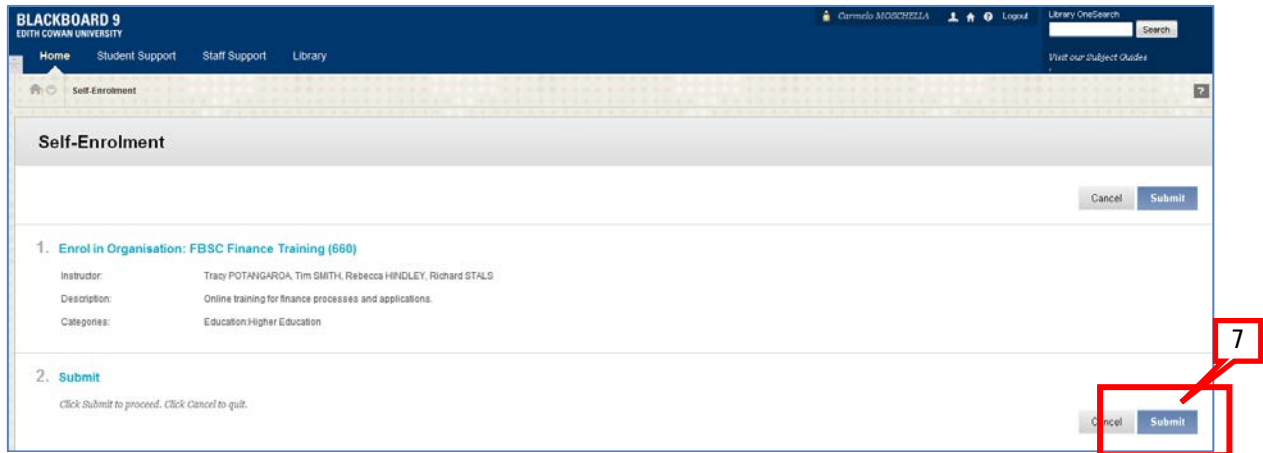
Organisation ID	Organisation Name	Leader Names	Description	Textbooks
660	FBSC Finance Training	Tracy POTANGAROA, Tim SMITH, Rebecca HINDLEY, Richard STALS	Online training for finance processes and applications.	

Enrol

6 (points to Enrol button)

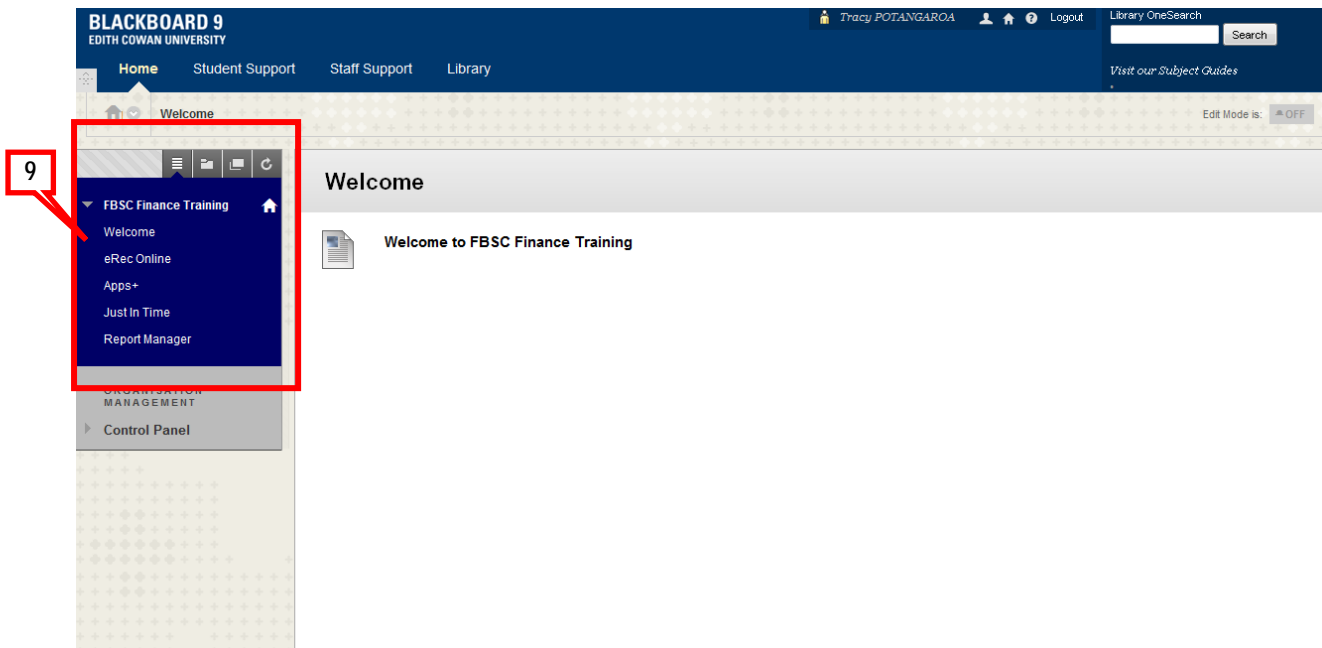
Displaying 1 to 1 of 1 items Show All Edit Paging...

7. Click Submit.

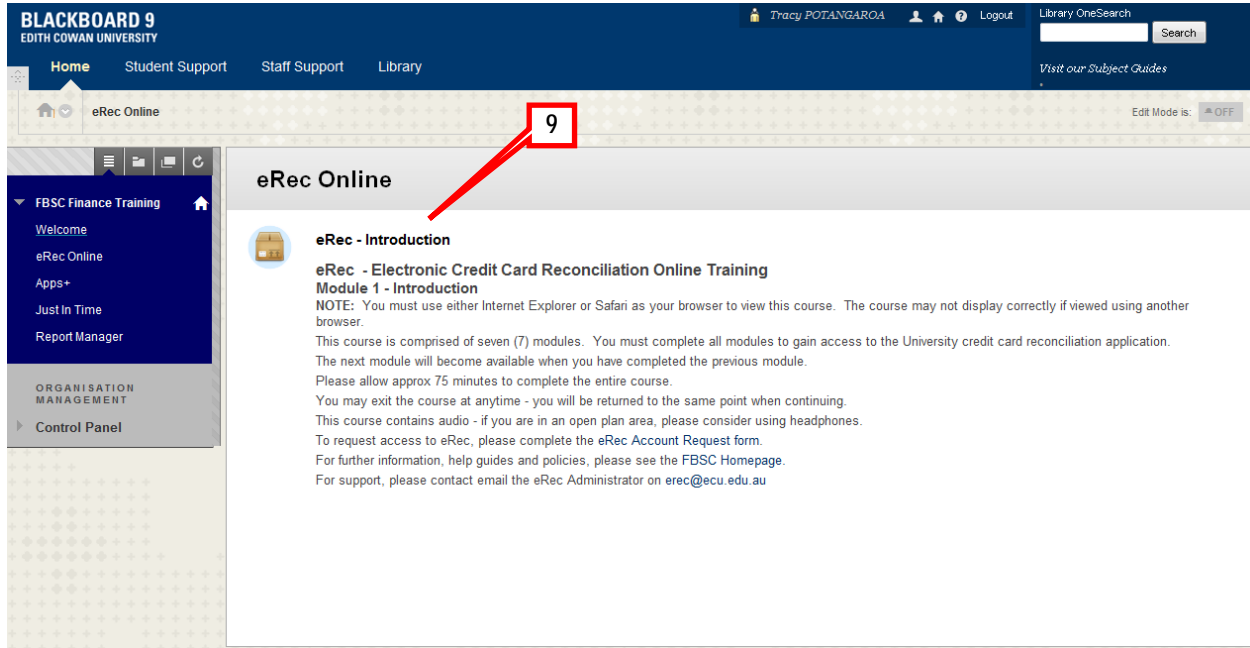


8. Click on the OK button and this should take you into the FBSC Training community homepage.

9. Click on the relevant option in the menu on the left and this will display the courses available under the heading.



10. Click on the course title to begin the selected course.



NOTE: Some courses have a mandatory sequence which means the next module only becomes available after completion of the previous module. Other courses are comprised of individual courses which have a suggested order to complete.