

## Milestone 4 (M4): Mid-candidature Milestone Master by Research and Doctoral Degrees

Please submit your approved M4 form online via the [M4: Mid-candidature Submission Form](#).

<b>SECTION A: TO BE COMPLETED BY CANDIDATE</b>			
Candidate Given Name(s):		Family Name:	
Student Number:		Schools / Teaching Area:	
Course Level:			
<b>Required Documentation for Milestone 4: (School MUST retain a copy of supporting documentation)</b>			
Attach for Supervisor/ADR review only.	Evidence of completed written work		
<i>Not required for submission however, School must retain a copy.</i>	Evidence of oral or public communication of research		
	Thesis format or publication plan		
<b>Overview of research progress (300 word maximum)</b>			
<b>Candidate Declaration</b>			
I make the declarations and acknowledgements below:			
<ul style="list-style-type: none"> <li>I will retain copies of the requirements for milestone 4, which I may be required to produce on request of the Associate Dean Research.</li> <li>I am aware of my responsibilities as a researcher including those that relate to Academic Integrity, Research Integrity, Occupational Health and Safety, and Research Ethics.</li> <li>I will seek guidance and assistance from my supervisor, Graduate Research Services, or Student Administration if I have any queries regarding my responsibilities.</li> <li>I understand that falsification of records or details may be construed as academic or non-academic misconduct and is subject to the right of the University to terminate my enrolment or impose other sanctions in accordance with the <a href="#">University Rules</a>.</li> </ul>			
CANDIDATE SIGNATURE:			DATE:

## SECTION B: TO BE COMPLETED BY PRINCIPAL SUPERVISOR

### Supervision Panel

Approved supervisor panel. Please use drop-down boxes to confirm supervisor roles.

ROLE	TITLE/ NAME	SCHOOL OR ORGANISATION	LOAD (%)

### Supervisor Declaration

I make the declarations and acknowledgements below:

- The candidate has communicated their research verbally or publicly; completed a substantial body of written work; progressed their career and professional development adequately; and has identified support, education, and training that may be required by the Candidate to complete the degree and enhance their future employability.
- I declare I have sighted all documents and the School has retained a copy of the documents submitted by the candidate for the required milestone and have retained the documents in line with ECU's data storage and retention policy.

I believe the student has demonstrated the capability to continue in the research degree, is making satisfactory progress and tracking to complete on time and support this application for milestone 4; or

I do not believe the student has adequately demonstrated the capability to continue in the research degree, is not making satisfactory progress and do not support this application for milestone 4.

SUPERVISOR NAME	SIGNATURE	DATE

## SECTION C: TO BE COMPLETED BY ASSOCIATE DEAN (RESEARCH) or Nominee

I make the declarations and acknowledgments below:

- The candidate has communicated their research verbally or publicly; completed a substantial body of written work; progressed their career and professional development adequately; and has identified support, education, and training that may be required by the Candidate to complete the degree and enhance their future employability.
- I declare I have sighted all documents and the School has retained a copy of the documents submitted by the candidate for the required milestone and have retained the documents in line with ECU's data storage and retention policy.

Application to continue in the research degree approved; or

Application to continue in the research degree not approved, and student will be required to meet with the HDR Progression Committee.

ASSOCIATE DEAN (RESEARCH) NAME	SIGNATURE	DATE

If Section C has been **APPROVED**, please submit your approved M4 form online via the [M4: Mid-candidature Submission Form](#).

If Section C is **NOT APPROVED**, please contact your Principal Supervisor to arrange for a meeting with the HDR Progression Committee.

## SECTION D: TO BE COMPLETED BY ASSOCIATE DEAN (RESEARCH) or Nominee

*Only complete this Section, if Section C is NOT approved.*

Date Candidate met with HDR Progress Committee:

Time of meeting:

I confirm that the candidate has met with the HDR Progress Committee and based on the meeting, the committee determines the candidates:

Progression is satisfactory for this period in the Candidate's candidature.

Progression has not been satisfactory and there are tasks or activities that the Candidate is required to meet to the satisfaction of the Principal Supervisor.

Progression has not been satisfactory and there are tasks or activities that the Candidate is required to meet to the satisfaction of the Associate Dean Research.

Progression has not been satisfactory and requirements of the milestone have not been met, noting this will result in the Candidate being excluded from the course.

ASSOCIATE DEAN (RESEARCH) NAME	SIGNATURE	DATE

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