

Creating an ECU Google Account

This document provides step-by-step instructions on how to create an individual Google Account (using the staff members @ecu.edu.au email address) for use with the ECU Web Analytics and/or Web Tagging Engine.

1. Open your web browser and enter the following URL into the browsers address bar:
<http://accounts.google.com/newaccount?hl=en>
2. Enter the required information as illustrated in the screenshot below:
 - Under email address, click **Use my current email address instead**
 - Enter your current ECU staff email address (@ecu.edu.au)
 - Choose a secure password

English (United States) ▾ Help Privacy Terms

3. Click **Next**, you should be asked to verify your email address:

Back Verify

4. You should shortly receive a welcome email from Google into your ECU email mailbox, in which you will need to verify your account (by entering the verification code in your browser).
5. Click **verify** once you have entered the code provided in your email.
6. Your Google account setup is now complete. To gain access to the ECU Web Analytics and/or Web Tagging Engine, please complete and submit the relevant request form.
 - **For internal staff:**
https://intranet.ecu.edu.au/_data/assets/word_doc/0009/630873/Web-Analytics-Access-Request-Form.docx
 - **For external vendors:**
https://intranet.ecu.edu.au/_data/assets/word_doc/0011/630875/Web-Analytics-Access-Request-Form-External.docx