

# Application for Overseas Study Credit Approval



## Student Details

Student No	<input type="text"/>	Phone No	<input type="text"/>
Family Name	<input type="text"/>	Given Name	<input type="text"/>
ECU Course Title	<input type="text"/>		

Overseas Study Details			Exchange or Study Abroad ** see declaration	
Host Institution	<input type="text"/>		Host Country	<input type="text"/>
Commencement (semester/year)	<input type="text"/>	<input type="text"/>	Duration	<input type="checkbox"/> One Semester <input type="checkbox"/> Full Year

## ECU Credit Approval Details

*Instructions on how to complete this section can be found on the reverse. If your units do not fit, please complete multiple forms.*

Host Institution Unit Details			ECU Unit Details	
Host Unit Code	Host Unit Title	Credits (see overleaf)	ECU Unit Code / Elective Level	CC Approved Yes/No
<b>Comments:</b>				<b>All units above are approved</b>
<b>Course Coordinator's Name:</b>	<input type="text"/>	<b>Signature:</b>	<input type="text"/>	<b>Date:</b> <input type="text"/>

## Declaration

I understand credit towards my ECU degree will only be granted for host institution units that have been approved by ECU.  
 \*\* I understand credit approved for Study Abroad studies is subject to the [Credit and Recognition of Prior Learning Procedures](#) and the credit may not be awarded on completion of the study if it is in breach of the procedures.  
 I authorise ECU to enrol or amend my enrolment in units dependent on approvals received.

Student's Signature	<input type="text"/>	Date	<input type="text"/>
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All enquiries and completed forms to be submitted to [studyoverseas@ecu.edu.au](mailto:studyoverseas@ecu.edu.au)

## Office Use Only

Received By:	<input type="text"/>	Date:	<input type="text"/>	Case No:	<input type="text"/>
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## Instructions for completing ECU Credit Approval Details

- **Student:** You must make a time to meet with your Course Coordinator to discuss your credit approval. Please take with you the following documents:
  - A copy of this form
  - An up to date course planner (available from the Student Hub – enquiries@ecu.edu.au)
  - The host University syllabus / unit outlines you wish to study
- **Course Coordinator:** Please see the example below for assistance on how to complete this form in collaboration with the student.
- The units listed in this section will be used to both facilitate student enrolment and processing of credit upon completion of overseas study.
- Students participating in ECU's Student Exchange program must be receiving credit for a full time study load (minimum of 45 ECU credit points per semester).
- The ECU Unit Code / Elective Level section must ONLY have either an ECU unit code listed OR a specified level of elective credit, ie. Level 1 Elective.
- If student requires multiplies host units to = one ECU unit, this must be indicated on the form. Example below.
- Approval of units is at entirely at the discretion of the Course Coordinator.
- Any changes to approved units once you commence study at the host institute will require submission of a new Overseas Study Credit Approval form.

### Examples of credit systems in other countries / regions

Credit systems are *not* universal so this is intended to be used as a *guide* only and actual credit equivalency may depend on:

- individual host institution credit system;
- unit content equivalency; and
- type of credit being sought, ie core unit or elective unit.

Country/Region	Credit Point System	Values	ECU Equivalent
USA / Canada	Credit Hours / Credits	4 credit hours	15 Credit Points
Europe	European Credit Transfer System (ECTS)	7.5 credits	15 Credit Points
UK	ECTS (see <i>Europe</i> ) or Credit Points	20 credits	20 Credit Points
Germany	ECTS (see <i>Europe</i> ) or SWS (Semester Hours)	2 SWS	3 - 4 Credit Points
Asia	Units	3 units	10 Credit Points

### Example of how to complete form:

Host Institution Unit Details			ECU unit details		
Host Unit Code	Host Unit Title	Credits	ECU Unit Code / Elective Level	CC Approved Yes/No	
ACC102948	Accounting Principles	4	ACC1100	Yes	
EDU01335454	Education Studies 1	4	Level 1 Elective	No	
ECF101	Economics Basics	3	} ECF1110	Yes	
ECF102	Economics Principles	3		Yes	
<b>Comments:</b>	EDU01335454 not approved ECF101 & ECF102 = ECF1110 @ ECU				
<b>Course Coordinator's Name:</b>	Jane Bloggs	<b>CC Signature:</b>	<i>Jane Bloggs</i>	<b>Date:</b>	01/07/24