Risk Assessments – when to complete and which module to use

WHS Risk Register

Phone: (08) 6304 2302
Email: osh@ecu.edu.au

Mandatory:
- School and Centre Hazard Risk Registers
  A summary of all the hazards already identified by your School or Centre.
- Health and Safety Hazard Risk Registers
  Required wherever hazards may be present.
  Examples include:
  * To resolve a specific identified hazard
  * When a Health and Safety issue is raised
  * When commencing or changing an activity including teaching activities, research activities, purchasing new plant or equipment, travel activities and new projects

For more information contact osh@ecu.edu.au or call 6304 2302.

Enterprise Risk Register

Phone: (08) 6304 6792
Email: enterpriserisk@ecu.edu.au

Mandatory:
- Strategic risks
- School and Centre operational risks

As required:
- Joint ventures, strategic partnerships, commercial activities
- Work Integrated Learning placements
- Research projects involving disruptive innovation, and/or controversial activities
- University-wide projects or strategic initiatives
- New projects involving major contracts, procurement or critical infrastructure

The Enterprise Risk team are able to facilitate risk workshops if required. Please submit workshop requests to enterpriserisk@ecu.edu.au.

Following the completion of a risk assessment in the WHS Risk Register, you may be required to complete an additional Riskware modules if you meet the below criteria:

RBHS Applications and Approvals Register

Phone: (08) 6304 2302
mail: osh@ecuedu.au

Activities that involve the use of Radiation, Biological/Biosecurity or Hazardous Substances (RBHS) and meet the criteria for RBHS approval (includes Clinical Trials).

For more information, refer to the Human Resources Service intranet page

Fieldtrip Event or Travel

Phone: (08) 6304 2302 or (08) 6304 2824
Email: osh@ecuedu.au or enterpriserisk@ecu.edu.au

- Fieldtrips (e.g. study tours and fieldwork)
- Events on campus (e.g. Open day, guild events, conferences)
- Events off campus
- Travel (e.g. interstate, international, remote)

- For more information, refer to the Human Resources Service intranet page