

## INTERNATIONALISATION COMMITTEE (Sub-Committee of Academic Board)

### Purpose

To provide leadership, strategic advice and quality assurance in international activities, offshore operations and global partnerships.

### Terms of Reference

1. To provide direction on strategy and other matters pertaining to international activities, opportunities and alliances, including offshore partner selection, review and performance.
2. To provide advice on the development and implementation of policies and strategies in relation to offshore activities and international matters.
3. To monitor and report to Academic Board on areas of risk that may impact on the University's international activities and report on plans and actions aimed at risk minimisation.
4. To provide advice and recommendations to Academic Board on matters concerning the University's international profile and global education activities including international student recruitment, articulation arrangements, dual awards, student mobility, offshore programs, offshore campuses, and international student outcomes, in accordance with the University's relevant policies and framework documents.
5. As relevant, to monitor regulatory compliance and to receive and consider relevant performance reports related to its purpose, particularly in matters concerning the recruitment of international students and University's partnership arrangements, and to provide relevant advice and plans of action to Academic Board. Relevant legislation includes *the Higher Education Standards Framework (Threshold Standards) 2015*; *the Education Services for Overseas Students Act 2000* and *the National Code of Practice for Providers of Education and Training to Overseas Students 2018*; *the Australian student visa framework*; and maintenance of *CRICOS Registration*.
  - 5.1 Performance reports related to the University's third-party arrangements will include matters such as:
    - adherence to contractual obligations and performance levels;
    - assurance of effective and sustainable operations;
    - recommendations from joint management committees; and
    - risk management.
6. To provide leadership and advice on international quality, reputation and international positioning.
7. To promote social and cultural support for international students and the development of cross-cultural competencies across the University.
8. To facilitate and encourage the exchange and dissemination of information on international activities and issues across the University.

9. To monitor and report upon the performance of Edith Cowan College and the agreement which supports that partnership.
10. To provide a regular report to Academic Board.
11. Such other matters of an international or transnational nature referred to it by the Academic Board, its Chairperson, or the Vice-Chancellor.

## **Internationalisation Committee Membership**

### **Voting Membership**

1. Deputy Vice-Chancellor International (Chair)
2. Chair, Academic Board
3. Executive Deans (or nominees) from the following Schools (8):
  - Arts and Humanities
  - Business and Law
  - Education
  - Engineering
  - Medical and Health Sciences
  - Nursing and Midwifery
  - Science; and
  - Western Australian Academy of Performing Arts
4. Pro-Vice-Chancellor (China)
5. Pro-Vice-Chancellor (Engagement: Emirates)
6. Dean, International Relations
7. Dean, International Business Operations
8. Director, Strategic and Governance Services

**Total voting membership=15**

### **Observer-Participants (non-voting members)**

- Vice-Chancellor
- Senior Deputy Vice-Chancellor
- Deputy Vice-Chancellor (Education)
- Deputy Vice-Chancellor (Research)
- Deputy Vice-Chancellor (Strategic Partnerships)
- Director, Student Administration
- Manager, Academic Quality and Standards

### **Observers**

Observers may be admitted to meetings, in accordance with the Academic Board Standing Orders.

### **Internationalisation Committee Executive**

The Internationalisation Committee Executive composition and terms are as follows:

1. Chair;
2. Three members of the Internationalisation Committee, plus a reserve member that reflects the broad membership of the Committee;
3. Where an item of business to be determined by the Executive relates to the School of either member of the Executive, that member will be replaced, for the purposes of determining that item, by the reserve member;
4. Where an item of business relates to a School or Service Centre, a representative of the School or Centre proposing the matter is invited to attend to respond to questions members of the Executive may have. This or these representative/s are not voting members of the Executive. The powers of the Internationalisation Committee Executive will be those of the full Internationalisation Committee;
5. The exercise of those powers by the Executive will be reported to the next ordinary meeting of the full Committee.

### **Meeting Frequency**

The Internationalisation Committee will meet as per the University-established meeting cycle of the Academic Board and its sub-committees, and at least three times per year.

Any meeting may be cancelled by the Chair of the Committee if there is insufficient business.

### **Internationalisation Committee Working Groups**

The Internationalisation Committee will convene working groups as required to facilitate in-depth review and consideration of key matters, such as international business operations and partner arrangements. These working groups will meet as required and will report to the Chair of the Internationalisation Committee, as applicable. A summary of key discussion points and any agreed actions arising from the meetings will be provided to the Internationalisation Committee.

*Approved by Academic Board 19 November 2020, Resolution AB199/20.*