

# TECHNOLOGY WORKSHOPS 2019



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# eLearning Technology Drop-In Help Session

Drop by any time during this session for 1-on-1 help with all eLearning technologies – Blackboard, Turnitin, Panopto Video Capture, BB Collaborate Ultra, Camtasia, PebblePad and more. – walk in with a problem, walk out with a solution!

NOTE: You can attend without registering (it is a drop-in after all), but telling us beforehand helps with session planning!

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# Blackboard Collaborate Running Virtual Rooms

This workshop is offered online and in-person and introduces the Blackboard Collaborate platform, which can be used to run live interactive meetings with people online, similar to Skype. Participants will learn how to create a Collaborate session, communicate via audio and text chat, display visuals such as PowerPoints and screen shares, and how to record and share your sessions.

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# Blackboard Learn Ultra Essentials

This 2 hour workshop introduces staff to the Blackboard Ultra environment and enables participants to perform essential academic functions within the new LMS platform for short courses. Topics include adding content and assessments, communicating with students, minimum TEL standards, and the available help resources.

Blackboard Ultra is the LMS (Learning Management System) used at ECU for paid short courses (it is not used for undergraduate and graduate coursework).

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## Introduction to Video Capture

This 1.5 hour workshop provides an introduction to video capture at your desk or mobile device using Panopto. The session is a practical, hands-on approach to the video production workflow (capture, edit and view). Content in this workshop session includes: recording in Panopto, video editing basics, embedded quizzes, linking to Blackboard and recording best practices.

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# Blackboard Learn 9.1 Essentials

This workshop is aimed at anyone who wants to add content to a Blackboard site, this 2 hour workshop serves as an introduction to Blackboard and covers basics such as adding content folders and site menus, uploading documents, web links and videos, and communicating via Email and Announcement tools.

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# Using Tests in Blackboard Learn 9.1

There are 17 different question types available for use in Blackboard Tests, and this 90 minute workshop takes a look at the most popular ones as we create a test that:

- marks itself automatically, and
- prevents student collusion by giving each student different questions.

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# Getting Started with Grade Centre

Whether an assessment occurred online or in the classroom, every single mark needs entering into Blackboard Learn 9.1's Grade Centre. This 90 minute session covers how to enter marks, and also some other useful features such as

- releasing marks to students via "My Grades"
- highlighting and emailing any failing students
- sharing the marking of large cohorts between tutors using "smart views"

Note that a separate workshop deals with the Marks Recording System (MRS), and that Turnitin marking is covered in Marking Submissions.

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# Marks Recording System (MRS)

Whilst the Blackboard Grade Centre holds marks throughout the semester it is the Marks Recording System that ferries them along to permanent storage in Student Records at the end of each unit. This 90 minute practical session takes you through the process of finalising marks in the MRS.

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# PebblePad V5: Portfolios

Portfolios are a great way for students to advertise themselves to potential employers. Following an introduction to PebblePad V5 portfolios and some examples of how they are used, this 90 minute workshop explores how to create a starting point portfolio, and how to add this to an ATLAS assignment box.

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# PebblePad V5: Workbooks

PebblePad workbooks are great for practicum/placement work, or really any student work involving question-and-answer and collection of evidence. After a hands-on exploration of real-world examples, this 90 minute workshop guides staff through the creation and marking of workbook-based assignments.

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# Turnitin: Entering and Marking with Rubrics

A rubric that has been taken out of MS Word and pasted into TurnItIn becomes clickable and links back to your comments – ie students can click the rubric to see which comments led to a certain mark. In this 60 minute workshop we cover why rubrics are useful, how to enter them, and how to mark with them using Turnitin's tools.

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5/2/2019	14:00 - 15:00	ML 10.307	<a href="#">Register here</a>
13/3/2019	11:00 - 12:00	ML 3.195	<a href="#">Register here</a>
28/3/2019	11:00 - 12:00	ML 3.195	<a href="#">Register here</a>
1/5/2019	14:00 - 15:00	ML 3.195	<a href="#">Register here</a>
13/5/2019	11:00 - 12:00	ML 3.195	<a href="#">Register here</a>

## CONTACT

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  - on any ECU campus and online
  - to all ECU staff, including sessionals

## TO ENROL

To enrol, click on the link provided in the timetable.

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Ph: (08) 6304 2255



# Turnitin: Creating and Managing Assignment Boxes

This workshop is aimed at anyone needing to create a Turnitin Assignment, this 45 minute workshop covers creating the submission box.

Please note that separate workshops deal with marking and rubrics (Turnitin: Marking Submissions and Turnitin: Entering and Marking with Rubrics)

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DATE	TIME	LOCATION	REGISTER
<b>Bunbury Campus</b>			
26/2/2019	13:30 - 14:15	BU 5.134	<a href="#">Register here</a>
<b>Joondalup Campus</b>			
1/2/2019	10:00 - 10:45	JO 31.234	<a href="#">Register here</a>
4/2/2019	9:00 - 9:45	JO 31.234	<a href="#">Register here</a>
13/2/2019	14:00 - 14:45	JO 31.234	<a href="#">Register here</a>
11/3/2019	13:00 - 13:45	JO 31.234	<a href="#">Register here</a>
5/4/2019	9:00 - 9:45	JO 31.234	<a href="#">Register here</a>
16/4/2019	13:30 - 14:15	JO 31.234	<a href="#">Register here</a>
<b>Mt. Lawley Campus</b>			
*BYOD - ML participants will need to bring along a laptop with wifi capabilities as there are no computers in the training room.			
30/1/2019	10:00 - 10:45	ML 10.307	<a href="#">Register here</a>
5/2/2019	13:00 - 13:45	ML 10.307	<a href="#">Register here</a>
15/2/2019	12:00 - 12:45	ML 10.307	<a href="#">Register here</a>
13/3/2019	10:00 - 10:45	ML 3.195	<a href="#">Register here</a>
2/4/2019	13:00 - 13:45	ML 3.195	<a href="#">Register here</a>
15/4/2019	10:00 - 10:45	ML 3.195	<a href="#">Register here</a>

# Turnitin: Marking Submissions

Aimed at anyone wanting mark Turnitin submissions for an already-created Assignment box, this 45 minute workshop covers how to interpret Turnitin plagiarism reports, and marking tools such as in-text comments.

Please note that separate workshops deal with creating assignment submission boxes and rubrics (Turnitin: Creating and Managing Assignment Boxes and Turnitin: Entering and Marking with Rubrics).

DATE	TIME	LOCATION	REGISTER
<b>Bunbury Campus</b>			
5/3/2019	13:30 - 14:15	BU 5.134	<a href="#">Register here</a>
2/4/2019	13:30 - 14:15	BU 5.134	<a href="#">Register here</a>
<b>Joondalup Campus</b>			
26/3/2019	9:00 - 9:45	JO 31.234	<a href="#">Register here</a>
16/4/2019	14:30 - 15:15	JO 31.234	<a href="#">Register here</a>
24/4/2019	13:30 - 14:15	JO 31.234	<a href="#">Register here</a>
2/5/2019	10:00 - 10:45	JO 31.234	<a href="#">Register here</a>
17/5/2019	13:30 - 14:15	JO 31.234	<a href="#">Register here</a>
<b>Mt. Lawley Campus</b>			
*BYOD - ML participants will need to bring along a laptop with wifi capabilities as there are no computers in the training room.			
28/3/2019	13:30 - 14:15	ML 3.195	<a href="#">Register here</a>
15/4/2019	11:00 - 11:45	ML 3.195	<a href="#">Register here</a>
23/4/2019	11:30 - 12:15	ML 3.195	<a href="#">Register here</a>
1/5/2019	13:00 - 13:45	ML 3.195	<a href="#">Register here</a>
13/5/2019	10:00 - 10:45	ML 3.195	<a href="#">Register here</a>

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# CAPS for Read Only Access

The Curriculum Approval and Publications System (CAPS) can be searched for all kinds of information on ECU's academic offerings. This 60 minute workshop covers how to search out information and generate reports concerning specific units, majors/minors and courses.

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DATE	TIME	LOCATION	REGISTER
<b>Joondalup Campus</b>			
21/3/2019	9:00 - 10:00	JO 31.234	<a href="#">Register here</a>
5/6/2019	11:00 - 12:00	JO 31.234	<a href="#">Register here</a>
<b>Mt. Lawley Campus</b>			
*BYOD - ML participants will need to bring along a laptop with wifi capabilities as there are no computers in the training room.			
3/5/2019	10:00 - 11:00	ML 3.195	<a href="#">Register here</a>



# CAPS for Unit Coordinators

CAPS is the system where all academic units are defined in terms of their content, assessment items and learning outcomes. This 60 minute practical session covers how Unit Coordinators propose unit changes, and attendees are encouraged to prepare so that the workshop time can be spent entering and submitting real changes to their units.

DATE	TIME	LOCATION	REGISTER
<b>Joondalup Campus</b>			
1/2/2019	11:30 - 12:30	JO 31.234	<a href="#">Register here</a>
7/2/2019	8:30 - 9:30	JO 31.234	<a href="#">Register here</a>
8/3/2019	13:30 - 14:30	JO 31.234	<a href="#">Register here</a>
24/4/2019	14:30 - 15:30	JO 31.234	<a href="#">Register here</a>
<b>Mt. Lawley Campus</b>			
*BYOD - ML participants will need to bring along a laptop with wifi capabilities as there are no computers in the training room.			
6/3/2019	15:00 - 16:00	ML 3.195	<a href="#">Register here</a>
3/5/2019	11:30 - 12:30	ML 3.195	<a href="#">Register here</a>

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Ph: (08) 6304 2255



# CAPS for Unit Set and Course Coordinators

CAPS is the system wherein all academic offerings are defined at the major/minor/course level. This practical 60 minute session covers the processes by which major/minor/course-level curricula can be altered, and attendees are encouraged to prepare their own changes so that time can be spent submitting them for real.

## CONTACT

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5/3/2019	11:00 - 12:00	JO 31.234	<a href="#">Register here</a>
<b>Mt. Lawley Campus</b>			
*BYOD - ML participants will need to bring along a laptop with wifi capabilities as there are no computers in the training room.			
29/5/2019	10:00 - 11:00	ML 3.195	<a href="#">Register here</a>



## TECHNOLOGY WORKSHOPS 2019 SEMESTER 1

### BOOK DETAILS

Developed by the Centre for Learning and Teaching, Edith Cowan University.

### CLT

Phone: (08) 6304 2554

Email: [clt@ecu.edu.au](mailto:clt@ecu.edu.au)

Web: <http://intranet.ecu.edu.au/learning/overview>

### FOR WORKSHOP ENROLMENTS

To enrol, click on the link provided or visit:

<https://s.ecu.edu.au/2O0RX4y>

### FOR FURTHER QUERIES REGARDING TRAINING

If the scheduled sessions don't suit, please email [eLearningTraining@ecu.edu.au](mailto:eLearningTraining@ecu.edu.au) or phone 6304 2255.

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- available as 1-on-1 training or to groups
- available on any ECU campus and also online
- available to all ECU staff, including sessional staff and remote, off-campus employees

### LEARNING TECHNOLOGIES SUPPORT OFFICERS

Your Learning Technologies Support Officer provides you with at-the-elbow support, such as:

- updating Blackboard sites and School templates;
- producing short videos;
- setting up online assessment tasks; and
- using tools for student feedback, communication and collaboration.

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Phone: 6304 2255