

# UNDERSTANDING THE RESEARCH GRANT JOURNEY AT EDITH COWAN UNIVERSITY

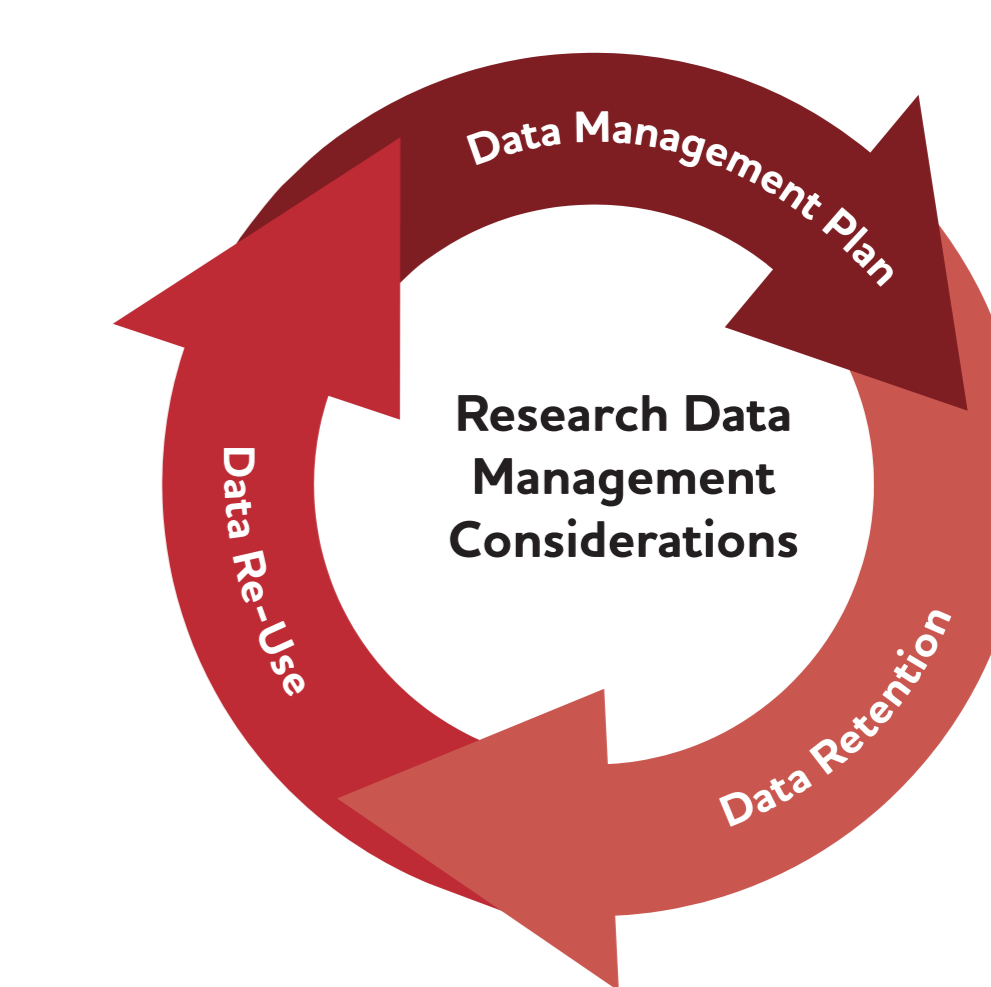


How to use this board:



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## I have an idea for a research project. Should I contact ORI?

- Yes, ORI can provide assistance with:
- identifying a source of funding;
  - preparing an EOI within the ECU Research Management System (ECURMS) to seek approval from your Associate Dean Research to progress with your application;
  - developing your research concepts;
  - review of your final application to ensure it complies with the funding rule requirements;
  - arranging for the budget to be checked by the finance team;
  - submitting your application to the funding body.

## My grant was successful - what next?

The following steps must first be completed before a project account can be opened and the funds transferred:

- you must accept the award through the ECURMS, acknowledging that you have read and accept the conditions of the award;
- staff and students involved in the project must sign an Intellectual Property Deed (IP Deed) assigning ownership of intellectual property to ECU;
- ethics requirements must be met via the System for Tracking Research Ethics Applications and Monitoring (STREAM)
- a research agreement is negotiated with the funder.

## When can I start my project?

A project can commence once the following has been completed:

- the research agreement between ECU and the funder has been fully executed;
- ethics requirements have been met.
- ALL IP deeds have been signed and returned;
- project account opened in Finance.

## Managing my project - what do I need to do?

Effective grant management contributes to successful project outcomes. It is University Policy that all contact with a Funder relating to a research agreement should be channelled through ORI. Contact ORI if any of the following occur:

- your project is running behind schedule and you can't meet the reporting requirements;
- your ethics approval is about to expire but you are still collecting data;
- there is change in the scope of your project;
- a Chief Investigator will no longer be involved in your project;
- a change is required to your budget.

Once your progress or final report has been completed, it should be submitted to ORI who is responsible for submitting it to the funder.