To defer or withdraw completely from a course of study use Form SSC-105 Request to Intermit or Discontinue Course.
- Quota overrides are only granted where exceptional circumstances can be established, supported by appropriate documentation.
- On completion this form must be submitted to Student Central.
- This form will not be processed without a student signature and date.
- Students in receipt of Youth Allowance or PES must notify Centrelink immediately upon withdrawal from units.
- Any changes to address should be made via SIMO.

I wish to amend my current enrolment as follows,


ADD the following unit or activity: (All additions after Week 2 of semester require authorisation by the lecturer in charge of each unit)

<table>
<thead>
<tr>
<th>UNIT CODE</th>
<th>UNIT TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student Central Use Only
- Processed without HECS penalty (WE) ☐
- Processed with HECS penalty (W) ☐
- Processed with Academic penalty (WF) ☐

<table>
<thead>
<tr>
<th>Lecturer’s Authorisation</th>
<th>Has student attended class?</th>
<th>Approval for late enrolment</th>
<th>Approval to override quota</th>
<th>Reason for approval:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td></td>
</tr>
</tbody>
</table>

NAME (Block Letters): SIGNATURE: DATE:

**THESE QUESTIONS MUST BE ANSWERED:**
- After the above amendments, in how many units will you now be enrolled this semester? ☐
- Mode of study AFTER change? Full time ☐ Part time ☐
- Are you an International student? Yes ☐ No ☐
- Do you expect to complete the requirements of your degree as a result of this change? Yes ☐ No ☐

STUDENT SIGNATURE: Date:

OFFICE USE ONLY
- Notice received by: (Block letters) Date:
- Processed by: (Block letters) Date: