



Form: SSC\_116\_06\_08

# Edith Cowan University

## Transferable

## Skills Form

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This form must accompany all  
Alternate (Equity) Entry Applications

To be completed by teaching staff

**Edith Cowan University  
Alternate (Equity) Entry  
Transferable Skills Form**

This form is to be completed by teaching staff and must accompany all Alternate (Equity) Entry applications. Once completed it is to be attached to the application and returned to the Equity & Diversity Officer, Edith Cowan University, 270 Joondalup Drive, Joondalup WA 6027.

The information you provide will assist in the assessment of the applicant should their TER score fall below that required for university entrance. All information provided is strictly confidential and is used only to assess the applicant's ability to successfully study at a tertiary level.

As Equity staff may need to contact you during the holiday period we would very much appreciate having an after school contact telephone number.

Student's Name: \_\_\_\_\_

TER Subjects Studied: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of the School/Institution: \_\_\_\_\_

School/Institution's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Staff Member's Name: \_\_\_\_\_

Position Held: \_\_\_\_\_

Contact Phone Numbers: Work: \_\_\_\_\_

Home: \_\_\_\_\_

## TRANSFERABLE SKILLS EVALUATION

The information you provide here will assist in assessing the applicant's ability to achieve at tertiary level studies. Your written comments may also be valuable in the assessment of this student.

Please circle your response

	Question	Low to High					Comments
1	<b><u>Communication Skills</u></b> <b>Speaking:</b> General participation and contribution to group discussion	1	2	3	4	5	
	<b>Verbal presentation of work:</b> (Specifically quality of expression, ability to present logical argument or clear point of view and indication of preparation for discussion.)	1	2	3	4	5	
3	<b>Reading:</b> Ability to identify main points and overall theme.	1	2	3	4	5	
	Ability to detect inferences and implied meanings.	1	2	3	4	5	
4	<b>Listening:</b> Ability to comprehend lecture material and teacher instructions.	1	2	3	4	5	
5	<b>Writing:</b> Ability to express ideas/point of view clearly and coherently in an organisational manner.	1	2	3	4	5	
	Ability to use standard conventions of English, spelling, grammar and punctuation.	1	2	3	4	5	
6	<b><u>Motivation</u></b> Desire (want) to succeed at study.	1	2	3	4	5	
	Commitment (work) to succeed at study.	1	2	3	4	5	
7	<b><u>Organisational Skills</u></b> Time management – punctuality, completion of work, working to timeline.	1	2	3	4	5	
	General preparedness for class eg: pens, pads, books, notes.	1	2	3	4	5	
8	<b><u>Ability to Access Resources</u></b> Student in and out of class, demonstrates an ability to seek out services, information etc	1	2	3	4	5	
	Student uses facilities eg: library (both school and public), community agencies and other staff members.	1	2	3	4	5	

9	<b><u>Capacity to Undertake and Complete Sustained and Independent Work</u></b> Completion of tasks as set, ie: assignments and class instructions.	1	2	3	4	5	
	Undertakes additional independent work.	1	2	3	4	5	
10	<b><u>Indicators of Critical Analysis Skills</u></b> <b>Inquisitiveness, curiosity, liveliness</b> Ability to question material and to back up with a well presented argument.	1	2	3	4	5	
	Ability to identify questions relating to key issues and give reasoned evaluations or judgement.	1	2	3	4	5	
	Ability to identify questions relating to key issues and give reasoned evaluations or judgement.	1	2	3	4	5	
11	<b><u>Ability to Learn and Pick up New Skills</u></b> Puts into practice new skills which have been developed in the classes.	1	2	3	4	5	
12	<b><u>Overall Impressions about Tertiary Success</u></b>	1	2	3	4	5	

If this student should gain admission to Edith Cowan University will s/he require additional learning skills eg: numeracy, grammar, spelling, punctuation?

Yes

No

Please indicate in which area additional skills are required:

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Please add/attach additional comments/documentation relating to the above skills information or other areas that you believe may assist in assessment of this student should their TER result fall below that required for entrance to Edith Cowan University.

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Position held on Staff:  
(Year 12 Coordinator, Maths/English teacher etc) \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_