Instructions for JO 21 — Using laptop with multimedia projector

1. Press the **GREEN** **ON** button to turn on the multimedia projector
   The projector takes about 2 minutes to warm up

2. To change the ‘source’ press the **GREEN** button to select **Computer**

3. For sound, turn on the **SPEAKER POWER** switch.

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   Turn the projector off by pressing the **RED OFF** button
   The message **Please wait a moment** will display on the screen
   It takes about 90 seconds for the projector to shut down

**TIP**
If no image, check that ‘source’ is set to **Computer**
(keep pressing to toggle through options)

**Still no image?**
A) On your ECU SOE PC laptop hold down the **Fn** Key and press **F7**
B) select the 1024 x 768 option (ensure that Presentation Director is installed by IT)

Non-ECU laptop, **look for picture of TV screen on the F1-F12 keys.**
hold down the **Fn** Key and press this **F** key.
This will cycle the laptop’s video output:
1-Laptop screen only
2-Multimedia projector only
3-Both laptop and multimedia projector

**Connect your computer VGA cable here**
(cables are available for loan from Multimedia Resources — **Bldg 31.222**)

**Connect PC sound cable (3.5mm—3.5mm) here**
(cables are available for loan from Multimedia Resources in the **Bldg 31.222**)

Please remember to turn all equipment off when you are finished