Instructions for using laptop with multimedia projector JO buildings 2 and 8A

Press the **GREEN** **ON** button to turn on the multimedia projector
The projector takes about a minute to warm up

To change the ‘**source**’ press the **GREEN** button to select
**Computer**, **Video** or **DVD**

Turn the projector off by pressing the **RED** **OFF** button
The message **Please wait a moment** will display on the screen
It takes about 90 seconds for the projector to shut down

**TIP**
If no image, check that **source** is set to **Computer**
(keep pressing to toggle through options)

**Still no image?**
On your laptop keyboard hold down the **Fn** Key and press **F7** *(it may be a different key on some computers – look for picture of TV screen on the key).*
1-Laptop screen only
2-Multimedia projector only
3-Both laptop and multimedia projector

Please remember to turn all equipment off when you are finished