

PLEASE PRINT CLEARLY

Form: SSC-108/06/10

This certificate should be completed, signed and stamped by a medical practitioner. It is designed to provide information to support student's application for deferred submission of assignments and/or deferred examinations.

I,		registered medical practitioner of
		certify that I consulted
		(name of student) on the following
date(s)		
and am of the opinion that he or she is/was medically disabled by the following condition (please provide a diagnostic statement on the nature of the illness):		
which I know / diagnose commenced on:		
and which lasted / I expect to last until:		
My medical assessment is that this condition had / will have the following impact on this student's ability to lodge assignments and/or sit for examinations by/on their designated dates: (Indicate: Yes or No)		
Negligible impact	Minor impact	Major Impact
		Impossible to submit assignment / sit exam
As a consequence he / she:		
was / is unfit to sit examinations from:		until
was /is unfit to study/lodge assignments from:		until
The student should be fit to resume studies / sit for examinations from:		
Signed:		Date:

DEFERRED ASSESSMENT GUIDELINES

Deferred assessment allows students to postpone submission of compulsory course work (essays, laboratory work, etc) and/or completion of examinations until **after** the designated submission/examination dates.

NOTE: Deferred examination applications will not be considered without relevant original or certified copies of supporting documentation attached.

Applications for deferred assessment can be made only on the grounds detailed on page 1 of the Deferred Exam Application form.

Applications for deferred assessment must be in writing, detailing the illness or exceptional personal circumstances upon which the application is based.

The factors below **WILL NOT** normally be considered grounds for a deferred exam:

- **Routine** demands of employment.
- **Stress** or anxiety normally associated with examinations, required assessment tasks or any aspect of course work.
- **Routine financial** support needs.
- **Lack of knowledge** of the requirements of academic work.
- Difficulties with **English language**.
- **Scheduled** anticipated changes of address, moving home, house moves etc.
- Demands of **sport, clubs, social** or extra-curricular activity other than to represent or participate in national or international sporting or cultural events.
- **Recreational travel** (domestic or international).
- Planned events, such as, **weddings and birthday parties**.
- If the applicant has not submitted all coursework for the teaching period. Refer to Rule 24(1) of the University's Admission, Enrolment and Academic Progress rules at: http://www.ecu.edu.au/GPPS/governance_services/uni_rules.html. If the application is approved, it will be subject to subsequent advice from the Faculty, in accordance with this rule.
- If the applicant has attempted the examination(s) concerned.
- If the applicant misread the examination timetable, forgot, slept in etc.

Please submit your application, including the original or certified copy of supporting documentation, to Student Central on any campus (see addresses below) and must be received **no later than three days** after the date of your examination.

Applications submitted on medical grounds should be accompanied by the ECU Medical Certificate form completed, signed and stamped by a registered medical practitioner. This certificate is available from Student Central on any campus or online at: <http://intranet.ecu.edu.au/student/forms/overview>

Applicants will be advised the outcome of their application by email to their ECU student email address as soon as possible.

Student Central – Building 18
Edith Cowan University
270 Joondalup Drive
JOONDALUP
WA 6027
Tel: (08) 6304 2000
Fax: (08) 6304 5188

Student Central – Building 3
Edith Cowan University
2 Bradford Street
MOUNT LAWLEY
WA 6050
Tel: (08) 6304 2000
Fax: (08) 9370 6188

Student Administration – Building 1
ECU South West Campus
Robertson Drive
BUNBURY
WA 6230
Tel: (08) 9780 7856
Fax: (08) 9780 7659