

Fire & Emergency Information

Fire or other Evacuation Emergencies

- If you hear the fire alarm (woop-woop tone), follow the instructions of your lecturer or fire warden and proceed to evacuate the building
- Evacuate by nearest safe EXIT and move to Assembly Area
- If the alarm is not already raised, warn people in the immediate area and use RED break glass alarm (if available)
- Lecturer to call Security on 3333 and if required call emergency services on 000
- Do not re-enter the building until the all-clear has been given by the Building Warden

Medical Emergencies

- If you believe an ambulance is required, call 000 and then Security on 3333
- Security staff are trained in First Aid, there are also First Aid Boxes and Defibrillators located throughout the campuses.

Note: You should familiarise yourself with all emergency exits, red break glass alarms, first aid equipment and security phones in your area.



Hazard and Incident Reporting

Hazard Reporting

Hazards should be reported to a staff member or by phoning maintenance on 6304 5554

Incident Reporting

Incidents, injuries and **near miss incidents** (this is an incident that could have resulted in an injury) need to be reported to a university staff member as soon as possible

Personal Safety

Be aware of your safety and that of others

If you see suspicious or anti-social behaviour, observe or are involved in an incident, contact Security immediately call 6304 3333 or use security phones located at various points on each campus.

Security also provide a 24 hour Security Escort Service.

If attending the campus out of hours we encourage you to travel in pairs.



Support and Other Information

Student Central

For all general support needs.



- Joondalup campus, Building 34, Telephone 134328
- Mount Lawley campus, Building 3, Telephone: 134328
- South West campus, Building 1, Telephone: 134328

Student Health Services

Appointments are available at the Medical Centres during the hours of 8.30am-4.30pm.

- Joondalup campus, Building 6, Room 6.230, Telephone: (61 8) 6304 5618
- Mount Lawley campus, Building 8, Room 8.109, Telephone: (61 8) 9370 6814
- South West campus, there is no medical centre on campus, but there are <u>medical centres</u> in <u>Bunbury</u> and surrounds and a hospital on the same grounds for emergencies.

Student Counselling Service

This free service is available on all three campuses. Call 9370 6706 for an appointment

Student Equity, Diversity & Disability Service

Provide support to students with diverse study needs. Call 9370 6960 or email studentequity@ecu.edu.au