



Edith Cowan University
Vice-Chancellor's Reconciliation Committee
Membership and Terms of Reference
(August 2015)
Updated March 2016¹

ECU's Vision for Reconciliation

'To provide an environment that values Aboriginal and Torres Strait Islander peoples and knowledge, and which contributes to a society in which Aboriginal and Torres Strait Islander peoples have the same opportunities as other Australians and which respects diversity, equality, and the contributions of all its citizens.'

Vice-Chancellor's Reconciliation Committee Function

The Reconciliation Committee is a committee of the University. The Committee will oversee the progression of ECU's Aboriginal and Torres Strait Islander education and employment strategies. In particular, the Committee will provide a forum to monitor and manage the implementation of the University's Reconciliation Action Plan 2015-2018.

Committee Responsibilities

The Reconciliation Committee will:

1. Provide leadership and guidance on ECU's reconciliation efforts;
2. Undertake routine monitoring of progress against the actions and deliverable targets articulated in the RAP 2015-2018;
3. Request and receive reports from staff with lead responsibility for RAP actions;
4. Provide updates on RAP progress to all meetings of the Indigenous Consultative Committee and Equity Committee;
5. Provide half-yearly progress reports to the University Executive and annually to Council;
6. Annually review the RAP 2015-2018 to identify and make recommendations to Council on any necessary revisions or additions to the actions;
7. Ensure that formal reporting requirements to *Reconciliation Australia* are met;
8. Advance and raise the RAP efforts with a view to achieving *Elevate* (highest level) endorsement of the next iteration of the RAP by RA; and
9. Addresses other reconciliation matters as directed by the Vice-Chancellor.

Membership (18 Positions)

- External Committee Chair (to be identified).
- Deputy Vice-Chancellor (Academic) [representing the Vice-Chancellor].
- Pro-Vice-Chancellor (Equity and Indigenous).
- Head of Kurungkurl Katitjin, Centre For Indigenous Australian Education and Research.
- Chair, Indigenous Consultative Committee or nominee.
- ECU Elder-in-Residence (1 representative).
- Director, Planning, Quality and Equity Services Centre.
- Director, Human Resources Services Centre.

¹ Update to titles only post Academic Re-organisation.

- Pro-Vice-Chancellor (Learning and Teaching).
- Senior Analyst, Planning and Equity Team.
- Centre Director (1) nominated from the Professional Services Leadership Group.
- Manager, Audit Assurance.
- Dean of School (2), nominated from the University Executive.
- Academic Staff Representative (1) nominated from Academic Board.
- Aboriginal Staff Representative (1) from outside Kurungkurl Katitjin.
- Aboriginal Student representative (1).
- Student Guild representative (1).

Chair

The Committee will be chaired by an external member (to be identified).

Attendance

All members who are unable to attend a meeting must notify the Chair of their absence and nominate an appropriate staff member to attend the meeting as their proxy.

Quorum

A quorum is-half of all current members.

Frequency of meetings

The Committee will meet at least four times in a calendar year.

Co-opted members

The Committee may co-opt persons to become members on the basis of specialist experience or for a specific project or task or to enhance equity balance. Co-opted members will not have voting rights.

Working Groups

The Committee may establish short-term, task-focused working groups, led by a member or co-opted member, to progress particular tasks/actions that require additional focus or to ensure that they are completed within the timeframe specified in the RAP.

Guests

The Committee may invite stakeholders, experts, community agencies or interested parties to attend meeting as guests and contribute to discussions on particular issues.

Reporting Arrangements

1. Updates on RAP progress will be reported to all meetings of the ICC and Equity Committee.
2. The Committee will provide a report on progress against RAP Actions half-yearly to the University Executive and annually to Council.
3. The Committee will ensure that formal reporting requirements to *Reconciliation Australia* are met.

Review of Membership and Terms of Reference

The Membership and Terms of Reference will be reviewed after the first year of operation and thereafter, on a two-yearly basis.

Administrative Support

A nominee of the Director, Planning, Quality and Equity Services Centre will provide administrative support for the Committee.