

# Scholarships

## APPLICATION FOR TERMINATION OF Australian Postgraduate Award (Industry) APA(I)

FORM: SSC\_162\_03\_10

This form is **ONLY** to be used for application to **RELINQUISH / TERMINATE** an Australian Postgraduate Award (Industry) – APA(I).

Applications for termination of scholarship should be made in advance as late applications may result in an overpayment, which must be repaid / recovered from the APA(I) scholarship holder. **Candidates must refer to the information overleaf before completing the form.**

Once completed, this form should be forwarded to the  
 Research Scholarships Officer,  
 Scholarships Office, SSC  
 270 Joondalup Drive  
 Joondalup WA 6027

**Please note** that this form is NOT an application to withdraw or discontinue your course. If you want to withdraw from your course then you will also need to complete a “**Request to Intermit (Defer) / Discontinue (Withdraw) Course**” form available from Student Central on any campus or on-line at: [www.ecu.edu.au/student/admin/forms/358](http://www.ecu.edu.au/student/admin/forms/358). Completed forms need to be submitted to Research Admissions, SSC for processing.

### STUDENT DETAILS

Surname:	Student Number:
Given names:	Title (Mr/Mrs/Ms etc)
Current Mailing Address:	
	Postcode:
<i>If you change your mailing address please update SIMO immediately.</i>	
Current Department:	E-mail:
Name of Degree:	Scholarship/s: <i>please list all awards</i>

### REQUEST

<input type="checkbox"/> <b>Termination of Scholarship ONLY (see ☺)</b>	Effective:
---	------------

<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Are you withdrawing from your course?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Have you submitted a Course Withdrawal form?</b>
---	--	---	---

### REASONS FOR REQUEST

<input type="checkbox"/> Illness	<input type="checkbox"/> Overseas/Interstate Move	<input type="checkbox"/> Change of (degree) course
<input type="checkbox"/> Personal	<input type="checkbox"/> Employment/Work Commitments	<input type="checkbox"/> Financial Difficulty
<input type="checkbox"/> Workload	<input type="checkbox"/> Dissatisfaction with the course	<input type="checkbox"/> Submitting thesis
<input type="checkbox"/> Unspecified	<input type="checkbox"/> Move to another tertiary institution	<input type="checkbox"/> Other

Any other comments:	
<p>I have discussed the terminating of my scholarship with my supervisor.</p> <p>I understand that once my application to terminate has been processed I will not be able to resume the scholarship at a later date.</p>	
Signature of Candidate:	Date

**SUPERVISOR APPROVAL AND SUPPORTING REASONS**

*To be completed by supervisor – please comment on the reasons for this request, indicating approval or otherwise. (Please note points below)*

Supervisor(s) Signature:	Date:
Supervisors(s) Name: (please print):	Date:

**NOTES**

**⊙ Termination of Scholarship:** Candidates should be aware that if an APA(I) scholarship is terminated, it cannot be reactivated unless the termination occurred as a result of administrative error. Candidates who have held an Australian Postgraduate Award (Industry) (APA(I)) for more than three months should be aware that they will not be eligible to receive another Australian Postgraduate Award (Industry) (APA(I)) or Australian Postgraduate Award (APA) at this or any other University.

<input type="checkbox"/> Approved		
<input type="checkbox"/> Not Approved		
	Signature: Chair RSSC	Date
Office of Research & Innovation advised	<input type="checkbox"/> Actioned by _____	Date _____
Payroll Advised	<input type="checkbox"/> Actioned by _____	Date _____
Database updated	<input type="checkbox"/> Actioned by _____	Date _____
Callista updated	<input type="checkbox"/> Actioned by _____	Date _____
Noted for RSSC	<input type="checkbox"/> Actioned by _____	Date _____
Outcome Letter sent	<input type="checkbox"/> Actioned by _____	Date _____