Adobe Connect – Prepare an Email Invitation for Students

Once you have organised an Adobe Connect meeting, you will then need to send out an email inviting students to attend. Alternatively, you can post all of the session details, along with the required instructions within Blackboard.

A good title

INVITATION: ACC1100 Accounting Principles & Practice – Online Tutorial

A concise summary

This online session will allow students to participate in the application of the lecture’s principles in the solving of actual case studies. This will be a very interactive session, so come with your mind in top gear and with a pen and paper handy.

Session date and time

Tuesday 04 March, 2011 – 7pm to 8pm WST

An explanation of Adobe Connect

This session will be an online tutorial conducted using an application called Adobe Connect. To participate in the session, all you require is a microphone headset and an Internet connection. You can join this session from anywhere, be it within the University, your home or any overseas location.

The pre-session setup link


The link to the session

https://acp.ecu.edu.au/acc1100

Anything else you want the students to know in advance

• Session objectives
• Online etiquette guidelines
• Tips for setting up their microphone on their computer
• Pre-reading or other forms of preparation