Flow chart of informal grievance process
Created 26/08/04

1. Decision to commence informal grievance process

   OR

2. Seek advice on issue of concern

   OR

3. Attempt to resolve grievance with other party involved

   OR

4. Refer grievance to supervisor and/or seek assistance if required

   OR

5. If documented collate documentation and store in a secure location

   OR

6. Informal Process Ends

   OR

7. Option to Commence Formal Grievance Process
reference to Union removed from flowchart. The areas a person can seek advice from are outlined within guidelines
Iroza, 28/09/2005